PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949 *John Burns* *James Heisterkamp* *Fred Lofrano* *Russell McCray* *Nicole Paskey*

NOTICE of a REGULAR MEETING and AGENDA

Wednesday, November 18, 2026 at 6 p.m.

9350 Old State Hwy, Newcastle CA 95658

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes: October 21, 2026 Regular Meeting
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
    a. Fire Chief report
    b. Operations report
    c. Prevention report
    d. Placer Hills Firefighters Association report:
    e. Sierra Nevada Firefighters (Local 3800) report
    f. Board Committee reports:
        i. Finance Committee: Heisterkamp and McCray
        ii. NCSDIA: Chief Gow
        iii. Personnel: Burns and Lofrano
        iv. Interagency: McCray and Paskey
        v. Ad Hoc Future Cooperations: Burns and Paskey
        vi. Ad Hoc Strategic Plan: Heisterkamp and McCray
        vii. Ad Hoc Building/Equipment: Heisterkamp and Lofrano
        viii. Ad Hoc Safety: Heisterkamp and Paskey
7. Discussion and Action Items:
    a. Consider and approve authorizing payment for a title search, related to the ball fields in Newcastle (action)
    b. Consider and adopt Resolution 2026-12, the 2026 Multi-Jurisdiction Local Hazard Mitigation Plan for Placer Hills Fire Protection District (action)
    c. Approve the budget update and monthly expenses (action)
    d. Consider and approve the rates for Fiscal Year 2027-2028 for Kingsley Bogard LLP (action)
    e. Consider and approve submitting a ballot for the Placer Local Agency Formation Commission special district alternate representative (action)
    f. Closed Sessions
        i. Pursuant to California Govt. Code § 54957.6(a) **LABOR NEGOTIATIONS;** Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Burns and Lofrano.

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

g. Consider and approve the MOU with Local 3800 for the term of January 1, 2027 to December 31, 2027 (action)

Reconvene and report any action taken in Closed Session.

8. Director's comments; This time is designated for Directors to:
   a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
   b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
   c. Reminder of the next Board meeting (regular or special) date, time and location.
9. Adjournment

Next meeting: December 16, 2026

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
P.O. Box 350, Meadow Vista, CA 95722
(530) 878-0405 Fax (530) 878-0959
www.placerhillsfire.org

John Burns
James Heisterkamp
Fred Lofrano
Russell McCray
Nicole Paskey

MINUTES OF THE REGULAR MEETING: October 21, 2026

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:
   Director Paskey convened the regular meeting at 6:00 p.m.
   Directors in attendance: Heisterkamp, Lofrano, McCray, and Paskey
   Directors absent: Burns
   Staff in attendance: Chief Gow, Fire Marshal D'Ambrogi, Assistant Chief Slusher, Division Chief Williamson and District Manager Armstrong.
2. Agenda approval:
   Director Heisterkamp requested moving item 7e to 7a.
   Director Lofrano moved to approve the amended agenda. Director Lofrano seconded the motion which passed 4 to 0.
3. Minutes approval:
   Director Heisterkamp moved to approve the minutes. Director Lofrano seconded the motion which passed 4 to 0.
4. Public Comment:
   Public Member – Provided information about the county chipper program.
5. Correspondence (not covered in Agenda items below): N/A
6. Information Items:
   a. *Fire Chief Report – Chief Gow*
      i. Staff physicals completed, received positive feedback from the staff. Potential for further improvements in future years.
      ii. Foresthill has a new board member, City of Auburn in the process of hiring a new City Manager, awaiting the results of measures on the ballot for some of local fire agencies.
      iii. Legal counsel provided clarification on some items related to standing committees.
      iv. Command staff met with the new Executive Director of LAFCO.
   b. *Operations Report – Chief Slusher*
      i. Response statistics report was provided to the board.
      ii. Out of class Battalion Chiefs have been filling shifts; 2 from Placer Hills, 1 from Penryn and 1 from Auburn.
      iii. 5 employees have returned from leave, provided an improvement to our staffing.
      iv. Completing an RFP process for a roof and HVAC replacement for Penryn Fire. Chief Rogers has been assisting with the process.
   c. *Prevention Report – Chief Williamson*
      i. Provided a report on inspections and prevention activities.
   d. *Placer Hills Firefighters Association report: N/A*
   e. *Local 3800:* N/A
   f. *Board Committee reports:*
      i. Finance Committee: N/A
      ii. NCSDIA: N/A
      iii. Personnel: Director Lofrano reported that the committee met with Local 3800 and will review in closed session.
      iv. Interagency: Director Paskey reported that they have provided an updated draft agreement to Penryn Fire.

v. Ad hoc Future Cooperations: N/A
vi. Ad hoc Strategic Plan: N/A
vii. Ad hoc Building/Equipment: Director Heisterkamp reported that they have a meeting scheduled for November 2nd.
viii. Ad hoc Safety: Director Heisterkamp reported that at the recent meeting discussed staffing issues and an injury and prevention program that includes a nutrition and trainer components.

7. Discussion and Action Items:

a. *Public Heating: Consider and adopt Resolution 2026-11, Adoption of the annual fee report, capital improvement plan and mitigation fee nexus study and fee schedule (action)*
Fire Marshal D'Ambrogi reported this resolution is to approve the mitigation fee nexus study and capital improvement plan. Capital Public Finance Group completed the nexus study which resulted in a change to the residential fee to $2.16 per square foot and non-residential fee to $2.24 per square foot. Anticipate the changes will be implemented by the next fiscal year, based on the Board of Supervisors schedule.
Jeff Small, with Capital Public Finance Group, provided a presentation on the purpose of the study, implementation process and what impacts the fee amount.
Open public hearing: 6:45pm
No comments
Close public hearing: 6:46pm
Director Lofrano motions to adopt Resolution 2026-11, adoption of the annual fee report, capital improvement plan and mitigation fee nexus study and fee schedule. Director Heisterkamp seconded the motion, which passed 4-0.

b. *Status on Placer County Local Hazard Mitigation Plan update for 2026 and CWPP Community Wildfire Prevention Plan*
Chief Williamson reported that a few points of clarification has been asked, just waiting for the final update. For CWPP, projects being reviewing and an outline was recently reviewed.

c. *Board to discuss the ownership of the ball fields in Newcastle*
Director Heisterkamp reported that the school district passed a resolution expressing their willingness to serve as trustees. Anticipate the next steps will be to contact the county to see if they can assist with the process.

d. *Discuss the pending loan, with Placer County, for the Measure A layover*
District Manager Armstrong reported that the mailer was sent out, received calls from a few community members. Also reported that we received the draft agreement and anticipate bringing it to the board for approval in March of April.

e. *Approve the budget update and monthly expenses (action)*
Director Lofrano motions to approve the budget update and monthly expenses. Director Heisterkamp seconded the motion, which passed 4-0.

f. *Consider and approve submitting a nomination for the special district alternate representative on the Placer County Local Agency Formation Commission (action)*
Chief Gow reported this is to nominate an alternate for the special district position on LAFCo. Learned that South Placer has nominated one of their board members. Recommended waiting to review and vote on the nominations. No action was taken.

The meeting was closed at 7:00pm

g. *Closed Session*
Pursuant to California Govt. Code § 54957.6(a) **LABOR NEGOTIATIONS;** Discussion of the

Memorandum of Understanding with Local 3800, District negotiators: Burns and Lofrano
The open meeting was reconvened at 8:10pm

The board provided direction to the labor committee on negotiations.

8. *Directors' comments:*
   a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*
   b. *Request item(s) for inclusion on subsequent meetings, or request a Special Meeting.*
   c. *Reminder of next Board meeting(s):* Regular Meeting on November 18, 2026 at 6:00pm.
9. Adjournment:
   There being no further business, the meeting was adjourned at 8:12pm.

Respectfully submitted by:

Michelle Armstrong

Michelle Armstrong, District Manager

PLACER HILLS-PENRYN
FIRE PROTECTION DISTRICTS

STAFF REPORT

To:	Board of Directors, Placer Hills Fire Protection District
From:	Ian Gow, Fire Chief
By:	Mark D'Ambrogi, Fire Marshal
Date:	November 18, 2026
Subject:	Adoption of the Local Hazard Mitigation Plan update 2026 including Placer Hills Fire Protection District Chapter 29.

The Issue

Shall the Board, by Resolution, adopt the Placer County Local Hazard Mitigation Plan update including Placer Hills Fire Protection District Chapter 24?

Recommendation

Staff recommends the Board, by Resolution, adopt the Placer County Local Hazard Mitigation Plan update including Placer Hills Fire Protection District Chapter 24.

Background

The emphasis of the Local Hazard Mitigation Planning process is to create an ongoing, community-wide public/government planning process that results in the local governing bodies formally adopting a Local Hazard Mitigation Plan (LHMP). Each year natural disasters throughout the United States kill hundreds of people, injure thousands, and leave tens of thousands homeless. Taxpayers pay billions of dollars each year to help those impacted recover from disaster. Many of these disasters are predictable, and many more are repetitive, yielding the same results. However, much of the damage caused by these events can be alleviated or even eliminated.

One of FEMA's primary goals is reducing losses from natural disasters. Hazard mitigation planning and the subsequent implementation of projects, measures, and policies contained in a plan is the primary mechanism in achieving that goal.

The Federal Disaster Mitigation Act of 2000 requires every local government to have a FEMA approved Local Hazard Mitigation Plan in order to maintain eligibility for certain mitigation funding programs.

Placer County began the LHMP update in 2025. Agencies that participated in this planning process provided specific information about their agency in regards to natural hazards that may occur in their jurisdiction, what impacts such hazards may have to the agency, and what mitigation measures may be used to reduce or eliminate impact from identified hazards.

Placer Hills Fire Protection District participated in this process and specific information to the District is contained in Chapter 29, Volume 2, of the LHMP.

This process went on for several months coordinated by Placer County personnel and contracted consultants to arrive with an updated five (5) year plan. The draft plan was provided to the public for comment, submitted to California Office of Emergency Services (CA OES) for review and approval, submitted to the Federal Emergency Management Agency (FEMA) for review and approval. Adoption by all local governments covered by the plan completes the final phase of the LHMP update.

Purpose of the Local Hazard Mitigation Plan

The purpose of LHMP is to reduce or eliminate long-term risk to people and property from the effects of natural hazards. This plan has been prepared to meet requirements in order to maintain the Placer Hills and Newcastle Fire Protection Districts eligibility for FEMA Pre-Disaster Mitigation (PDM) and Hazard Mitigation Grant Programs (HMGP), as well as assist in obtaining other grant funding opportunities that may address hazard mitigation within the District.

Alternatives Available to Board; Implications of Alternatives

1. Adopt the Local Hazard Mitigation Plan;
2. Take no action.

By not adopting the Local Hazard Mitigation Plan, the District will not be in compliance with Federal Regulations and may be ineligible to receive Federal assistance for pre-disaster projects and natural disaster related events.

Fiscal Impact

There is no fiscal impact as a result of adoption of this Local Hazard Mitigation Plan.

Attachments

The 2026 LHMP for Placer County, including all agency Chapters can be found at: https://www.placer.ca.gov/1381/Local-Hazard-Mitigation-Plan OR
Local Hazard Mitigation Plan | Placer County, CA

RESOLUTION NO. 2026-12

A RESOLUTION OF THE PLACER HILLS FIRE PROTECTION DISTRICT AUTHORIZING THE ADOPTION OF THE 2026 PLACER HILLS FIRE PROTECTION DISTRICT HAZARD MITIGATION PLAN

WHEREAS, the Placer Hills Fire Protection District has exposure to natural hazards that increase the risk to life, property, environment, and the Placer Hills Fire Protection District economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Placer Hills Fire Protection District stakeholders with like planning objectives has been formed to pool resources and create consistent mitigation strategies to be implemented within each partners identified capabilities, within the Placer Hills Fire Protection District; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising this strategy.

NOW, THEREFORE, BE IT RESOLVED that the Placer Hills Fire Protection District:

1.) Adopts in the 2026 Placer Hills Fire Protection District Hazard Mitigation Plan.

1.) Will use the adopted and approved portions of the 2026 Placer Hills Fire Protection District Hazard Mitigation Plan to guide pre- and post- disaster mitigation of the hazards identified.

2.) Will coordinate the strategies identified in the 2026 Placer Hills Fire Protection District Mitigation Plan with other planning programs and mechanisms under its authority.

3.) Will continue its support of the on-going mitigation efforts and continue to participate in the plan maintenance and support as described by the 2026 Placer Hills Fire Protection District Hazard Mitigation Plan.

PASSED AND ADOPTED on this 18th Day of November, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: _____
Nicole Paskey, Board President

ATTEST: _____
Fred Lofrano, Board Secretary

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
July 1 through November 12, 2026

	Jul 1 - Nov 12, 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Revenue			
Proceeds of Asset Sale	0.00	25,000.00	0.0%
County Loan - Measure A	0.00	419,020.00	0.0%
42010 Rental income	7,630.00	14,280.00	53.4%
Taxes			
40010 Current Secured Property	0.00	2,018,031.00	0.0%
40040 Railroad Unitary Property	0.00	2,098.00	0.0%
40050 Unitary Non-Unitary	0.00	42,874.00	0.0%
40060 Current Unsecured Prprty	46,062.61	50,841.00	90.6%
40100 Current Supplemental	0.00	50,108.00	0.0%
40180 PHFDFEE	0.00	456,237.00	0.0%
40180 Measure B	0.00	413,791.00	0.0%
40180 Measure F	872.46	233,410.00	0.4%
Total Taxes	46,935.07	3,267,390.00	1.4%
Non-operating Revenue			
42010 Investment income	15,131.65	65,000.00	23.3%
Total Non-operating Revenue	15,131.65	65,000.00	23.3%
Intergovernmental Revenue			
44350 Homeowners Tax Relief	0.00	9,102.00	0.0%
Total Intergovernmental Revenue	0.00	9,102.00	0.0%
Charges for Services			
46030 Direct Charges			
46030 PHFDFEE 2004	0.00	374,971.00	0.0%
46030 MEASURE A	0.00	1,147,150.00	0.0%
Total 46030 Direct Charges	0.00	1,522,121.00	0.0%
46350 Fire Services			
Cal Fire requested resources	722.80	3,000.00	24.1%
Total 46350 Fire Services	722.80	3,000.00	24.1%
46360 Other Fees and Charges			
JOA Staffing reimbursement	2,472.53	20,000.00	12.4%
Adminstrative Services	46,067.50	184,270.00	25.0%
Code Inspection Fees	10,000.00	17,500.00	57.1%
Response recovery fees	0.00	2,500.00	0.0%
Fuel Reimbursement	0.00	7,500.00	0.0%
Total 46360 Other Fees and Charges	58,540.03	231,770.00	25.3%
Total Charges for Services	59,262.83	1,756,891.00	3.4%
48030 Miscellaneous Revenues			
Fleet Services	5,363.31	20,000.00	26.8%
48030 Miscellaneous Revenues - Other	4,073.04	5,500.00	74.1%
Total 48030 Miscellaneous Revenues	9,436.35	25,500.00	37.0%
47010 Donations	0.00	200.00	0.0%
Total Revenue	138,395.90	5,582,383.00	2.5%
Total Income	138,395.90	5,582,383.00	2.5%
Gross Profit	138,395.90	5,582,383.00	2.5%
Expense			
Pension Obligation Bond	66,414.56	72,175.00	92.0%
Computer/iPad	1,369.99	4,750.00	28.8%
Dues and Subscriptions	69.55	32,160.00	0.2%

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
July 1 through November 12, 2026

	Jul 1 - Nov 12, 26	Budget	% of Budget
Fire Prevention	0.00	1,200.00	0.0%
Gas, Diesel and Oil	34,571.41	65,000.00	53.2%
Insurance	226,600.50	369,607.00	61.3%
Lease Payments	2,107.78	10,878.00	19.4%
Legal Fees	9,558.59	15,000.00	63.7%
Medical	13,856.45	22,750.00	60.9%
Miscellaneous	3,801.47	9,000.00	42.2%
Office	10,505.67	12,537.00	83.8%
Payroll Expenses			
Benefits			
CalPERS retirement	124,202.77	341,016.00	36.4%
CalPERS UAL annual contribution	88,753.00	92,450.00	96.0%
Health/Dental/Life benefits	203,260.99	453,680.00	44.8%
457 Deferred Compensation	70,448.40	170,524.00	41.3%
Total Benefits	486,665.16	1,057,670.00	46.0%
Wages			
51010 Salaries and Wages	880,931.38	2,651,799.00	33.2%
51030 Extra Help	36,171.89	88,920.00	40.7%
51120 Uniform Allowance	13,000.00	35,100.00	37.0%
51040 Overtime	355,742.25	358,211.00	99.3%
Total Wages	1,285,845.52	3,134,030.00	41.0%
51220 Payroll Taxes	20,049.26	79,778.00	25.1%
51370 Disability (4850)	97,528.44	0.00	100.0%
Unemployment Insurance	0.00	4,000.00	0.0%
Total Payroll Expenses	1,890,088.38	4,275,478.00	44.2%
Planned Expenditure			
Safety Equipment	6,032.61	49,000.00	12.3%
Planned Assets			
Equipment			
Communication Equipment	0.00	5,000.00	0.0%
Total Equipment	0.00	5,000.00	0.0%
Apparatus			
Smeal 2024	82,189.32	82,189.00	100.0%
Command vehicle	0.00	100,000.00	0.0%
Total Apparatus	82,189.32	182,189.00	45.1%
Total Planned Assets	82,189.32	187,189.00	43.9%
Total Planned Expenditure	88,221.93	236,189.00	37.4%
Professional Fees			
Personnel services	19,929.75	49,850.00	40.0%
Contracted services	8,347.50	48,330.00	17.3%
LAFCO/County Fees	0.00	22,637.00	0.0%
Total Professional Fees	28,277.25	120,817.00	23.4%
Repairs and Maintenance			
PPE repairs and maintenance	0.00	8,500.00	0.0%
Facilities	10,765.80	25,000.00	43.1%
Equipment Repairs	31,975.80	96,250.00	33.2%
Total Repairs and Maintenance	42,741.60	129,750.00	32.9%

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
July 1 through November 12, 2026

	Jul 1 - Nov 12, 26	Budget	% of Budget
Minor Equipment			
Hazmat	0.00	4,320.00	0.0%
Communications	2,466.82	11,000.00	22.4%
Rescue Equipment	0.00	500.00	0.0%
Total Minor Equipment	2,466.82	15,820.00	15.6%
Station Supplies & Tools	3,045.78	10,200.00	29.9%
Tax Collections	0.00	60,921.00	0.0%
Training and Fitness	13,118.52	35,000.00	37.5%
Uniform Costs	1,747.08	10,000.00	17.5%
Utilities	45,837.72	135,000.00	34.0%
Awards	592.50	4,000.00	14.8%
Operating Transfer Out	0.00	14,440.00	0.0%
Total Expense	2,484,993.55	5,662,672.00	43.9%
Net Ordinary Income	-2,346,597.65	-80,289.00	2,922.7%
Net Income	**-2,346,597.65**	**-80,289.00**	**2,922.7%**

Register: Placer County Treasury
From 10/15/2026 through 11/12/2026
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/15/2026			Revenue:Taxes:40060 ...	Deposit			46,062.61	103,838.19
10/15/2026	To Print	Big Brand Tire & Ser...	Accounts Payable	HO-92580	239.92			103,598.27
10/15/2026	To Print	CoPower	Accounts Payable		468.40			103,129.87
10/15/2026	To Print	Harris Industrial Gases	Accounts Payable		126.00			103,003.87
10/15/2026	To Print	Hills Flat Lumber Co...	Accounts Payable	Account 6844	42.89			102,960.98
10/15/2026	To Print	Hunt & Sons, Inc	Accounts Payable	Account # 89473	1,058.23			101,902.75
10/15/2026	To Print	Kelly Spicers Faciliti...	Accounts Payable		27.27			101,875.48
10/15/2026	To Print	Kingsley Bogard LLP	Accounts Payable	26804	390.00			101,485.48
10/15/2026	To Print	Kone	Accounts Payable		180.63			101,304.85
10/15/2026	To Print	Napa Auto Parts	Accounts Payable	p	610.92			100,693.93
10/15/2026	To Print	pcwa	Accounts Payable		307.08			100,386.85
10/15/2026	To Print	PG & E	Accounts Payable	Acct 45044653...	2,837.52			97,549.33
10/15/2026	To Print	Principal Life	Accounts Payable		7,973.21			89,576.12
10/15/2026	To Print	Recology Auburn Pla...	Accounts Payable		1,614.20			87,961.92
10/15/2026	To Print	Studio PR Graphic D...	Accounts Payable		375.38			87,586.54
10/16/2026	2023-683		Payroll Expenses:5137...		147,495.12			-59,908.58
10/23/2026			-split-	Deposit			1,625.00	-58,283.58
10/23/2026	To Print	AT&T	Accounts Payable	287289450981	160.89			-58,444.47
10/23/2026	To Print	CA Dept of Tax & F...	Accounts Payable		1,620.00			-60,064.47
10/23/2026	To Print	Cal PERS Health	Accounts Payable		39,449.72			-99,514.19
10/23/2026	To Print	Culligan of Sacramen...	Accounts Payable	Account 833170	304.53			-99,818.72
10/23/2026	To Print	Hunt & Sons, Inc	Accounts Payable		3,624.60			-103,443.32
10/23/2026	To Print	John Lippold	Accounts Payable		189.32			-103,632.64
10/23/2026	To Print	Meadow Vista Hard...	Accounts Payable	Acct 2405n	144.89			-103,777.53
10/23/2026	To Print	Optimum	Accounts Payable		150.73			-103,928.26
10/23/2026	To Print	Penryn Fire Protectio...	Accounts Payable		3,938.12			-107,866.38
10/23/2026	To Print	Prism	Accounts Payable		458.16			-108,324.54
10/23/2026	To Print	UnitedHealthcare Ins...	Accounts Payable		202.73			-108,527.27
10/23/2026	To Print	US Bank	Accounts Payable		13,040.44			-121,567.71
10/23/2026	2023-677		Payroll Liabilities:Plac...	AFLAC - Post...	1,914.33			-123,482.04
10/28/2026			Revenue:Charges for S...	Deposit			2,472.53	-121,009.51
10/30/2026	2023-684		Payroll Expenses:5137...		139,901.91			-260,911.42
11/02/2026	To Print	Casey Spencer	Accounts Payable		1,000.00			-261,911.42
11/02/2026	To Print	Colby S Van Dam	Accounts Payable		2,097.87			-264,009.29
11/02/2026	To Print	Gillian M Lofrano	Accounts Payable		6,500.00			-270,509.29
11/02/2026	To Print	Hunt & Sons, Inc	Accounts Payable		3,412.93			-273,922.22
11/02/2026	To Print	Hunt Propane	Accounts Payable	Account # 89473	488.92			-274,411.14
11/02/2026	To Print	Kelly Spicers Faciliti...	Accounts Payable		398.25			-274,809.39
11/02/2026	To Print	Luna Tech LLC	Accounts Payable		2,046.00			-276,855.39
11/02/2026	To Print	Shell Small Business	Accounts Payable		913.48			-277,768.87

Register: Placer County Treasury
From 10/15/2026 through 11/12/2026
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/06/2026			-split-	Deposit			625.00	-277,143.87
11/06/2026			-split-	Deposit			2,400.00	-274,743.87
11/06/2026	To Print	24 Seven Fire Protect...	Accounts Payable		277.50			-275,021.37
11/06/2026	To Print	Harris Industrial Gases	Accounts Payable		130.20			-275,151.57
11/06/2026	To Print	Kelly Spicers Faciliti...	Accounts Payable		272.09			-275,423.66
11/06/2026	To Print	Kingsley Bogard LLP	Accounts Payable	26804	799.68			-276,223.34
11/06/2026	To Print	Life Assist Inc.	Accounts Payable	Account 95722...	121.20			-276,344.54
11/06/2026	To Print	Meadow Vista Water...	Accounts Payable		196.35			-276,540.89
11/06/2026	To Print	Napa Auto Parts	Accounts Payable	p	216.23			-276,757.12
11/06/2026	To Print	pcwa	Accounts Payable		254.08			-277,011.20
11/06/2026	To Print	PG & E	Accounts Payable	Acct 45044653...	305.76			-277,316.96
11/06/2026	To Print	Principal Life	Accounts Payable		4,150.06			-281,467.02
11/06/2026	To Print	Recology Auburn Pla...	Accounts Payable	Accounts 0421...	348.62			-281,815.64
11/06/2026	To Print	Sierra Building Syste...	Accounts Payable		720.00			-282,535.64
11/06/2026	To Print	US Bank	Accounts Payable		8,798.36			-291,334.00
11/06/2026	To Print	US Bank Equipment ...	Accounts Payable	Acct 36187600	375.26			-291,709.26
11/12/2026	To Print	City of Auburn	Accounts Payable		1,875.89			-293,585.15
11/12/2026	To Print	Kone	Accounts Payable		180.63			-293,765.78
11/12/2026	To Print	Life Assist Inc.	Accounts Payable	Account 95722...	2,978.16			-296,743.94
11/12/2026	To Print	Luna Tech LLC	Accounts Payable		1,330.71			-298,074.65
11/12/2026	To Print	PG & E	Accounts Payable	Acct 45044653...	2,858.33			-300,932.98
11/12/2026	2023-685		Payroll Expenses:5137...		148,229.99			-449,162.97

PLACER HILLS FIRE MITIGATION
Revenues and Expenses Budget vs. Actual
July 1 through November 12, 2026

	Jul 1 - Nov 12, 26	Budget	$ Over Budget	% of Budget
Income				
PG700022 Mitigation Fees				
Revenues				
Mitigation Fees	21,926.46	150,000.00	-128,073.54	14.6%
Total Revenues	21,926.46	150,000.00	-128,073.54	14.6%
42010 Investment Income	781.94	2,000.00	-1,218.06	39.1%
Total PG700022 Mitigation Fees	22,708.40	152,000.00	-129,291.60	14.9%
Total Income	22,708.40	152,000.00	-129,291.60	14.9%
Expense				
GL52260 Misc Expense	0.00	17,500.00	-17,500.00	0.0%
GL54460 Fixed Assets				
2024 Smeal Principal	0.00	72,618.00	-72,618.00	0.0%
2024 Smeal Interest	0.00	9,571.00	-9,571.00	0.0%
Total GL54460 Fixed Assets	0.00	82,189.00	-82,189.00	0.0%
GL55510 Operating Transfer Out	57,526.20	129,667.00	-72,140.80	44.4%
Total Expense	57,526.20	229,356.00	-171,829.80	25.1%
Net Income	**-34,817.80**	**-77,356.00**	**42,538.20**	**45.0%**

Placer Hills Fire - USDA Refunding Bond
Profit & Loss
July 1 through November 12, 2026

	Jul 1 - Nov 12, 26
Income	
42010 Investment Income	660.76
49080 Operating Transfer In	57,526.20
Total Income	58,186.96
Expense	
53060 Bond Interest	40,407.75
Total Expense	40,407.75
Net Income	**17,779.21**

KINGSLEYBOGARD
ATTORNEYS

Email: lmoore@kblegal.us

November 2, 2026

VIA EMAIL ONLY

Placer Hills Fire Protection District
Chief Ian Gow
Email: igow@placerhillsfire.org

Re: Kingsley Bogard LLP
Billing Rates for Fiscal Year 2027/2028

Dear Chief Gow:

Kingsley Bogard values our long-term working relationship with Placer Hills Fire Protection District and we recognize the budgetary constraints you work within. To that end, we have kept our rates the same since July 1, 2023. At this point, we have determined that a modest rate adjustment is in order as our costs have continued to increase year after year.

Set forth below are Kingsley Bogard's hourly billing rates that will be effective January 1, 2027:

Partner/Of Counsel	$350.00 per hour
Associate	$315.00 per hour
Paralegal	$200.00 per hour

In addition, we will modify how we charge our administrative fees. We will apply a 2% per month administrative fee based upon the monthly bill. This administrative fee is in lieu of charging Placer Hills Fire Protection District for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. Typical cost advances which include, but are not limited to, messenger fees, travel costs, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees etc. will still be billed separately.

Please sign the enclosed acknowledgment and return a copy to us by email. We appreciate the continued opportunity to partner with Placer Hills Fire Protection District. If you have any questions, please do not hesitate to contact me.

Very truly yours,
KINGSLEY BOGARD LLP

LINDSAY K. MOORE

LKM:th

Enclosure

KINGSLEYBOGARD
ATTORNEYS

ACKNOWLEDGMENT OF
LEGAL SERVICES BILLING RATES
EFFECIVE JANUARY 1, 2027 & ADMINISRTATIVE FEE

Partner	$350.00 per hour
Associate	$315.00 per hour
Paralegal	$200.00 per hour
Of Counsel	$350.00 per hour

Please acknowledge receipt of Kingsley Bogard's billing rates for legal services and administrative fee effective January 1, 2027 by signing and returning this form to:

Lindsay K. Moore
Kingsley Bogard LLP
Email: lmoore@kblegal.us
Email: thayes@kblegal.us

FOR: Placer Hills Fire Protection District

Date: _____, 2026

Signature: _____

Name: _____

Title: _____

Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-4097

COMMISSIONERS

Joshua Alpine
(Special District)

Anthony DeMattei
(County)

Whitney Eklund
Chair
(City)

Judy Friedman
(Special District)

Cindy Gustafson
(County)

Stephanie Youngblood
(City)

Susan Rohan
Vice Chair
(Public)

ALTERNATE COMMISSIONERS

David Bass
(City)

Shanti Landon
(County)

Cherri Spriggs
(Public)

Vacant
(Special District)

COUNSEL

Michael Walker
General Counsel

STAFF

Jason Fried
Executive Officer

Amy Engle
Analyst

Electronic Transmittal

November 4, 2026

TO: Independent Special District Presiding Officers
c/o District Clerk

FROM: Colette Santsche, Interim Executive Officer

SUBJECT: **Ballot Distribution and Voting Instructions: Special District Seat (Alternate Seat) to Placer LAFCo**

Dear Presiding Officer,

On September 29, 2026, the Placer Local Agency Formation Commission (LAFCo) initiated a call for nominations to fill a vacancy for one of the Alternate Special District Representative on the Commission. The presiding officer (Board Chair/President) of each independent special district were invited to submit nominations for qualified special district board members to fill this open seat.

At the close of the nomination period, LAFCo received a total of four (4) nominations for four (4) candidates, as summarized below (in order received):

Robert N. (Nick) Fabian Jr., Board Member, Tahoe City Cemetery District
Nominated by:
- Tahoe City Cemetery District

Gary Flanagan, Board Member, South Placer Fire District
Nominated by:
- South Placer Fire District

Jennifer (Jenny) Knisley, Board Member, Newcastle Rocklin Gold Hill Cemetery District
Nominated by:
- Newcastle Rocklin Gold Hill Cemetery District

Richard Koffler, Director, Olympic Valley Public Services District
Nominated by:
- Olympic Valley Public Services District

All three candidates are listed on the attached ballot. Also included in your packet for review are the statements of qualifications received by LAFCo.

Voting Instructions

- **Ballot Completion:** Please complete the attached ballot, clearly indicating your selection.
- **Authorized Signature:** To be valid, ballots must be signed by the district's presiding officer, or the presiding officer's alternate as designated by the governing body.
- **Designation of Alternate:** If an alternate has been designated by the governing body, please include a copy of the official meeting minutes or minute order documenting this designation.
- **Quorum Requirement**: A minimum of 19 of the 37 independent special districts in Placer County must submit ballots for the election to be valid.
- **Election Outcome:** The candidate receiving the highest number of votes will be appointed as the Special District Representative to LAFCo.

Submission Deadline

Please return your completed ballot via email to lafco@placer.ca.gov no later than Friday, December 18, 2026, at 3:00 PM.

Thank you for your participation and commitment to ensuring that independent special districts remain effectively represented on the Commission. Should you have any questions, please contact our office at (530) 889-4097.

Sincerely,

Jason Fried

Jason Fried
Executive Officer
Placer LAFCo

Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-409

Ballot: Selection of Special District Representation on LAFCo

Please choose one candidate:

- ☐ **Robert N. (Nick) Fabian Jr,** Tahoe City Cemetery District
- ☐ **Gary Flanagan,** South Placer Fire District
- ☐ **Jennifer (Jenny) Knisley,** Newcastle Rocklin Gold Hill Cemetery District
- ☐ **Richard Koffler,** Olympic Valley Public Services District

Name of Special District: _____

Name of Presiding Officer: _____

Signature of Presiding Officer: _____

Date: _____

Must be received by LAFCo at our office

or via email at lafco@placer.ca.gov no later than

December 18, 2026 by 3pm

Robert N. (Nick) Fabian

Tahoe City Cemetery District Board

Candidate for Placer County LAFCo Special District Alternate Seat

I am running for the Special District Alternate seat on Placer County LAFCo. I serve currently on the board of the Tahoe City Cemetery District.

I have owned a home in Tahoe City, located in the eastern unincorporated part of Placer County, for 23 years, and I have been a full-time resident for the past 11 years. I moved permanently to California in 2015, after 15 years in higher-education management at Emory University in Atlanta, Georgia. For the past 7 years, I have worked for Sierra Boat Company, turning a great hobby into gainful employment.

Placer County is a wonderfully diverse place, from its cities and towns to its foothills, mountains, and national forest lands. To support the interests of the many people who live, work, recreate, and vacation here, while simultaneously protecting the rich natural resources that underpin our histories and lifestyles is a challenging undertaking. My interest in LAFCo stems from a desire to see government services function efficiently and effectively for our local communities. Balance, thoughtful stewardship, and informed decision-making will form the basis of creative solutions to the complex issues affecting our future growth and prosperity.

The Special Districts provide services to many different communities across Placer County. As Special Districts Alternate, I will listen, learn, and advocate for the interests of the Special District communities. It is essential that LAFCo consider and address the needs and concerns of our communities and the Special Districts that serve them as Placer County moves forward into the future.

I ask for your vote to serve as the LAFCo Special Districts Alternate. I appreciate both the trust and the responsibility that come with your support.

Candidate Biography (Gary W. Flanagan)

With 25 years of dedicated service as a peace officer with the **Sacramento County Sheriff's Department**, I bring a deeply rooted commitment to public safety, community preservation, and proven leadership to local governance. During my tenure in law enforcement, my most rewarding assignments were serving as a Field Training Officer and a Firearms Instructor, where I took pride in mentoring the next generation of deputies and reinforcing the highest standards of accountability and skill.

My wife Karen and I chose Granite Bay as our home in 1985, and it is where we raised our three children. As a proud local family, all three of our children attended Greenhills Elementary, Eureka Elementary, Cavitt Junior High, and Granite Bay High School. My long-standing involvement in our community includes serving on the **Granite Bay Municipal Advisory Committee, (MAC)** and previously serving as an alternate for the Placer County Grand Jury.

Beyond public safety and civic planning, I am deeply passionate about our local environment. I am the co-founder of two non-profit organizations, including **Friends of Auburn Ravine**, which focuses on the conservation of salmon and steelhead habitats. Additionally, I served on the Placer County Fish and Game Commission for 13 years and spent two terms as president and board member of the Granite Bay Flycasters.

I have a proven track record of listening to residents and cutting through bureaucratic red tape to get results. As Chair of the **Granite Bay Municipal Advisory Committee, MAC,** am proud of being chair of our **MAC Traffic Subcommittee**, where I successfully led the persistence campaign that convinced Public Works to reinstall the westbound left-turn lane on Douglas Boulevard into the Granite Village Shopping Center, collaborating directly with local business owners and Supervisor Jones to restore vital access to our community.

Currently, I serve as a Director on the South Placer Fire Board. I ran for this position with a clear, unwavering mission: to keep our fire department locally controlled, protect our taxpayer dollars, and successfully reopen the two closed fire stations that our neighborhoods rely on for rapid emergency response.

Serving as an alternate on the **Placer County Local Agency Formation Commission (LAFCO)** Board would offer me a unique opportunity to shape local community growth, influence municipal boundaries, and gain hands-on civic experience.

Statement of Qualifications

Placer County Local Agency Formation Commission (LAFCO)
Alternate Special District Representative

Jenny Knisley
4135 Hunters Drive
Loomis, CA 95650
Phone: 916-719-1132
Email: Jenny4Loomis@gmail.com

October 28, 2026

Dear Special District Selection Committee Members:

I am pleased to submit my application for the position of **Alternate Special District Representative to the Placer County Local Agency Formation Commission (LAFCO)**. Having previously served as the Alternate City LAFCO Commissioner representing the Town of Loomis, I bring firsthand knowledge of the Commission's responsibilities, a strong background in local government, and a commitment to representing the diverse interests of Placer County's special districts.

During my previous service as the Alternate City LAFCO Commissioner, I maintained consistent attendance at Commission meetings, remained actively engaged in its work, and stayed informed and prepared to serve when called upon. My participation in CALAFCO conferences and training opportunities further strengthened my understanding of LAFCO's role in responsible growth, governmental efficiency, and the delivery of essential public services. This experience has provided me with a strong foundation to contribute effectively to the Commission.

My current service as a board representative for the **Newcastle, Rocklin, and Gold Hill Cemetery District** has given me firsthand experience with the responsibilities and challenges facing special districts. From governance and fiscal oversight to long-term planning and public accountability, I understand the importance of ensuring that special districts have a voice in regional decisions. My additional experience serving on the **South Placer Fire Oversight** Committee has reinforced the value of collaboration among public agencies and the need to balance community needs with available resources.

My broader public service background includes serving as Mayor and Council Member for the Town of Loomis, as well as Executive Director of the Loomis Basin Chamber of Commerce and Interim CEO for the Rocklin Chamber of Commerce. These roles provided opportunities to work closely with special districts, local governments, businesses, and community organizations throughout Placer County. I have consistently supported thoughtful growth, fiscal responsibility, economic development, and partnerships that strengthen our communities.

My professional qualifications include an Economic Development Certificate through the California Association for Local Economic Development (CALED), Institute for Organization Management certification, completion of Leadership Rocklin and the Western Association of Chamber Executives Academy, and leadership in developing the Loomis Leadership Program. I have also contributed to community initiatives, including efforts supporting the rebuilding of the Loomis Library and Community Learning Center. My nearly three decades of involvement with Soroptimist International reflect my longstanding commitment to community service and leadership development.

I recognize that Placer County's special districts provide a wide range of essential services, each with unique responsibilities, financial considerations, and community needs. I believe effective representation requires listening, understanding different perspectives, and making informed decisions that consider both individual districts and the broader interests of Placer County.

My previous LAFCO experience, combined with my current special district board service, provides a valuable perspective that I would bring to this position. I understand the importance of being prepared, attending meetings, reviewing materials, and remaining engaged, even when not serving in a voting capacity. I am committed to being an active, dependable, and knowledgeable Alternate Special District Representative.

Thank you for your consideration. I would be honored to have the opportunity to return to the Placer County LAFCO Commission, this time representing the special districts that provide such important services to our communities.

Sincerely,

Jenny Knisley

Applicant for Special District Alternate Commissioner
Placer County Local Agency Formation Commission

RICHARD KOFFLER

Olympic Valley Public Service District, Board member and chair of the Finance Committee
Olympic Valley Mutual Water Company, Board member and treasurer

I welcome the opportunity to support Placer County LAFCO's mission to foster orderly growth, protect open space, and ensure reliable, cost-effective public services across the county.

I offer direct governance experience within both a LAFCO-regulated special district and a mutual water company, underpinned by more than four decades of executive leadership in finance, corporate governance, and complex negotiations.

Local roots and special district service

An Olympic Valley full-time resident whose family has owned a home in the Valley since 1965, I am deeply engaged in how our community's essential services are structured, funded, and delivered:

Olympic Valley Public Service District. Board member, chair of the Finance Committee, and member of the committee overseeing water, sewer, fire and EMS services for the Alterra/Palisades Tahoe Village expansion.

Olympic Valley Mutual Water Company. Board Member and Treasurer, directly overseeing financial strategy, capital reserve planning, and California statutory compliance.

Holding concurrent leadership roles on both boards provides me with direct, practical insight into the core tenets of LAFCO's mandate—including service boundary determinations, coordination between public and private providers, municipal service reviews, and evaluating the long-term financial viability of service agencies.

Executive leadership and board governance

Across a 40-year career as chief executive officer in high technology, life sciences, and healthcare, I have held ultimate operational and fiduciary responsibility for capital raising, financial management, corporate restructuring, and contract negotiations with partners, investors and customers. Moreover, my service across numerous corporate and non-profit boards has centered on rigorous fiscal oversight, strategic alignment, and executive accountability.

Value brought to Placer County LAFCO

Thorough financial due diligence: The ability to scrutinize the fiscal durability of proposed annexations, reorganizations, and service extensions.

Disciplined governance: A fair, transparent approach to balancing competing stakeholder interests and statutory requirements.

Regional insight: Knowledge of eastern Placer County's distinct infrastructure, environmental, and community challenges.