BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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John Burns
James Heisterkamp
Fred Lofrano
Russell McCray
Nicole Paskey

MINUTES OF THE REGULAR MEETING: September 16, 2026

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:
   Director Paskey convened the regular meeting at 6:00 p.m.
   Directors in attendance: Burns, Heisterkamp, Lofrano, McCray, and Paskey
   Directors absent: N/A
   Staff in attendance: Chief Gow, Assistant Chief Slusher, Division Chief Williamson and District Manager Armstrong.
2. Agenda approval:
   Director Lofrano moved to approve the agenda. Director Heisterkamp seconded the motion which passed 5 to 0.
3. Minutes approval:
   Director Paskey requested a change from special to regular meeting. Director Heisterkamp moved to approve the minutes with the requested amendment. Director McCray seconded the motion which passed 5 to 0.
4. Public Comment:
   Public Member – Taking steps to maintain property
5. Correspondence (not covered in Agenda items below): N/A
6. Information Items:
   a. *Fire Chief Report – Chief Gow*
      i. Fire Chiefs working on communication issues; CAD to CAD, tablet command, considering a study to address dispatch efficiencies. Will be discussing the AMR contract at our future meetings.
      ii. Anticipate staffing improving in the coming weeks, as they start returning from leaves.
      iii. Anticipating a new board member being appointed at Foresthill Fire
      iv. Recently completed a remodel at Station 84, to move the living quarters to the first floor
      v. AB1383, which allows for a change to the CalPERS formulas, is on the governor's desk for approval. Also learned that the CalPERS investment return rate has improved, which should have a positive impact on future unfunded liabilities.
   b. *Operations Report – Chief Slusher*
      i. Response statistics were shared with the board, cumulatively approaching 4,000 calls within our Sub-JOA. Individual stations experiencing a similar call volume.
      ii. Completed an out of class Engineer test, giving an internal opportunity to act out of class
      iii. As staff start to return to work anticipate some stabilization and reduction to overtime
      iv. Two significant incidents; large hazmat incident that included several types of agencies and a cardiac arrest in the Newcastle area that resulted in a field save
      v. Recently able to provide an apparatus repair with a quick turnaround, assisting one of our local fire agencies
   c. *Prevention Report – Chief Williamson*
      i. Provided a report on inspections and activities, including a property split in Newcastle, community event permits, a variance and a use permit

d. *Placer Hills Firefighters Association report: N/A*
e. *Local 3800:* Captain Burbank reported that they have started MOU negotiations, held the first meeting last week
f. *Board Committee reports:*
    i. Finance Committee: Director Heisterkamp reported that the committee met to review the budget
    ii. NCSDIA: N/A
    iii. Personnel: Director Burns reported that they had an MOU negotiations meeting and will be reviewing the details during the closed session
    iv. Interagency: Director Paskey reported the committee did meet, no resolution yet but there is an item on the agenda to discuss
    v. Ad hoc Future Cooperations: N/A
    vi. Ad hoc Strategic Plan: N/A
    vii. Ad hoc Building/Equipment: N/A
    viii. Ad hoc Safety: Director Heisterkamp shared that a meeting is schedule for the 25th

7. Discussion and Action Items:
    a. *Status on Placer County Local Hazard Mitigation Plan update for 2026 and CWPP Community Wildfire Prevention Plan*
    Chief Williamson reported that there is no update on the Local Hazard Mitigation Plan. For CWPP, this month's meeting was canceled as more time is needed to review the projects.
    b. *Board to discuss the ownership of the ball fields in Newcastle*
    Director Heisterkamp shared the history on Chantry Field, the bulk of the property was put in a trust. New trustees were appointed to the trust in the 70's but have since passed away, leaving no trustees. Other parcels were owned by the Newcastle Fire Protection District and now Placer Hills. Newcastle planned to reassign ownership to the school district with the assistance of county counsel. The proposal would be once there is successor trustees all of the parcels would be moved into the trust.
    Director Heisterkamp also shared that the district received an email communication from a community member about the parcel map, who owns it, and his recommendation to give ownership to the little league.
    c. *Discuss the pending loan, with Placer County, for the Measure A layover*
    District Manager Armstrong reported that the treasury has reviewed the district finances and approved moving forward with the loan, just waiting on draft documents. A draft mailer was shared with the board, which is intended to be mailed to the public for awareness. Intention is for the mailer to be sent out within the next week. A member of the public suggested adding a colored logo to the mailer.
    d. *Approve the budget update and monthly expenses (action)*
    Director McCray motions to approve the budget update and monthly expenses. Director Heisterkamp seconded the motion, which passed 5-0.
    e. *Consider and approve the Appropriations (GANN) Limit for Fiscal Year 2026-2027 prepared by the Placer County Auditor Controller (action)*
    Director Lofrano motions to approve the GANN Limit for Fiscal Year 2026-2027. Director McCray seconded the motion, which passed 5-0.
    f. *Consider and approve and Agreement Extension for Administrative Services with Penryn Fire Protection District (action)*
    Chief Gow shared this is being brought forward as negotiations are continuing for the new agreement with Penryn Fire. Director Lofrano motions to approve the Agreement Extension

for Administrative Services with Penryn Fire Protection District. Director Burns seconded the motion, which passed 5-0.

g. *Consider and adopt Resolution No 2026-10 approving the Final Budget for Fiscal Year 2026-2027 (action)*

District Manager Armstrong reported that most of the changes, since the Prelim budget, are from the updated property taxes and the insurance actuals. Director McCray motions to adopt Resolution 2026-10 Approving the Final Budget for Fiscal Year 2026-2027. Director Heisterkamp seconded the motion, which passed 5-0.

The meeting was closed at 7:01pm

h. *Closed Session*

Pursuant to California Govt. Code § 54957.6(a) **LABOR NEGOTIATIONS;** Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Burns and Lofrano
The open meeting was reconvened at 8:40pm
The board provided direction to the labor committee on negotiations.

8. *Directors' comments:*
   a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*
   b. *Request item(s) for inclusion on subsequent meetings, or request a Special Meeting.*
   c. *Reminder of next Board meeting(s):* Regular Meeting on October 21, 2026 at 6:00pm.
9. Adjournment:
   There being no further business, the meeting was adjourned at 8:41pm.

Respectfully submitted by:

Michelle Armstrong

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Michelle Armstrong, District Manager