BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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MINUTES OF THE REGULAR MEETING: July 15, 2026

Amended

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:
   Director Paskey convened the regular meeting at 6:00 p.m.
   Directors in attendance: Burns, Heisterkamp, McCray, and Paskey
   Directors absent: Lofrano
   Staff in attendance: Chief Gow, Assistant Chief Slusher, Division Chief Williamson, Fire Marshal D'Ambrogi, and District Manager Armstrong.
2. Agenda approval:
   Director Paskey requested a change to the Finance Committee, revising the committee members to Heisterkamp and McCray. Director McCray moved to approve the amended agenda. Director Heisterkamp seconded the motion which passed 4 to 0.
3. Approval of the minutes: June 11 Regular Meeting, July 1 Special Meeting, Newcastle Fire June 17 Regular Meeting
   Director McCray reported that for the July 1st Special meeting the agenda approval should be a 4 to 0 approval.
   Director Heisterkamp moved to approve the minutes with the suggested amendment. Director McCray seconded the motion which passed 4 to 0
4. Public Comment:
   Tim Monroe – Introduced himself, as a member of the Greater Auburn Fire Safe Council, shared he plans to start attending the Placer Hills board meetings.
   Public Member – Presented Chief Gow with a token of appreciation, recognizing the newly reorganized district.
5. Correspondence (not covered in Agenda items below): N/A
6. Information Items:
   a. *Fire Chief Report – Chief Gow*
      i. Working on a Battalion Chief acting list to support a long-term absence
      ii. Penryn working to finalize a strategic plan
      iii. A Sub-JOA 6-month update will be presented at the next board meeting
      iv. Still working on the Measure A layover tax collection, trying to schedule a meeting with our attorney and County Counsel
   b. Operations Report – Chief Slusher
      i. Statistics were included in the board packet, now includes City of Auburn data
      ii. Out of Class Battalion Chief program, an opportunity for our 3 agencies. 6 Captains have put in to be part of the program and will be evaluated.
      iii. Fleet services has been impacted with apparatus movement and repairs
   c. Prevention Report – Chief Williamson
      i. Reported that the new report format includes all Districts and the City. The report shares more details on Prevention activities
      ii. Information was provided on special planning items
   d. Placer Hills Firefighters Association report: N/A

e. *Local 3800:* N/A
f. *Board Committee reports:*
   i. *Finance Committee:* N/A
   ii. *NCSDIA:* N/A
   iii. *Personnel:* N/A
   iv. *Interagency:* N/A
   v. *Ad hoc Future Cooperations:* N/A
   vi. *Ad hoc Strategic Plan*: N/A
   vii. *Ad hoc Building/Equipment:* N/A
   viii. *Ad hoc Safety:* Director Heisterkamp requested that the committee be renamed Ad hoc Risk Management.

7. Discussion and Action Items:
   a. *Status on Placer County Local Hazard Mitigation Plan update for 2026 and CWPP Community Wildfire Prevention Plan*
   Fire Marshal D'Ambrogi reported that the plan went to state OES for review and was returned with comments, none of which include our agencies. CWPP consultant has reviewed the survey and the next step is to decide how to prioritize the projects
   b. *Board to discuss a community service award program*
   Chair Heisterkamp shared that he is interested in having a way to recognize community members. Recommends assigning the commendation selection process to staff and recommends a letter of commendation for all staff involved in the reorganization efforts. Requested that a formal recommendation be brought forward at the next board meeting.
   c. *Approve the budget update and monthly expenses (action)*
   Chief Gow reported that the overtime is high due to employees being out on leave. Director McCray motions to approve the budget update and monthly expenses. Director Heisterkamp seconded the motion, which passed 4-0.
   d. *Approval and acceptance of a proposal for the Mitigation Impact Fee Study (action)*
   Fire Marshal D'Ambrogi reported that the Fee Study is required to be completed every 5-7 years. Staff reviewed the 3 submitted proposals and are recommending the proposal from Capital Public Finance Group, primarily due to cost. Director McCray motions to approve the proposal from Capital Public Finance Group. Director Heisterkamp seconded the motion, which passed 4-0.
   e. *Consider and approve the annual prepayment of our CalPERs unfunded accrued liability of $86,653 for a cost savings of $2,897 (action)*
   District Manager Armstrong reported that the cost savings is due to paying the unfunded liability in a lump sum, instead of a monthly payment where interest is accrued. Director Heisterkamp motions to approve the annual prepayment of our CalPERS unfunded accrued liability. Director McCray seconded the motion, which passed 4-0.
   f. *Consider and approve to surplus 2004 HME Westates Type 1 Fire Engine (action)*
   Chief Slusher reported this is to surplus an engine with ongoing maintenance expenses and requires storage space. Recommends maintaining 2 reserve engines. Director Burns motions to approve surplussing the 2004 HME Westates Type 1 Fire Engine. Director McCray seconded the motion, which passed 4-0.
   g. *Review and approve the conflict of interest code as requested by Placer County (action)*
   District Manger reported that this is a bi-annual process and recommends adding the

positions of Assistant Chief and Division Chief to the policy. Director McCray motions to include the new positions in the policy. Director Heisterkamp seconded the motion, which passed 4-0.

8. *Directors' comments:*
   a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*
   Director Paskey shared her appreciation for the Fire Safe Council information.
   b. *Request item(s) for inclusion on subsequent meetings, or request a Special Meeting.*
   Director Heisterkamp requested to add a discussion on the Chantry Hill ball field.
   c. *Reminder of next Board meeting(s):* Regular Meeting on August 19, 2026 at Station 41

9. Adjournment:
   There being no further business, the meeting was adjourned at 7:14pm.

Respectfully submitted by:

Michelle Armstrong

Michelle Armstrong, District Manager