

# BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT

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[www.placerhillsfire.org](http://www.placerhillsfire.org)



Alex Harvey  
Fred Lofrano  
Russell McCray  
Nicole Paskey  
Mark Wright

## MINUTES OF THE REGULAR MEETING: June 11, 2026

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:

Director Harvey convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Lofrano, McCray, Paskey and Wright

Directors absent: N/A

Staff in attendance: Chief Gow, Assistant Chief Slusher, Fire Marshal D'Ambrogi, and District Manager Armstrong.

2. Agenda approval:

Director Wright moved to approve the agenda. Director McCray seconded the motion which passed 5 to 0.

3. Approval of the minutes:

Director Paskey requested that Sub-JOA be added to item 6a, Fire Chiefs report regarding the cooperation with the City of Auburn.

Director McCray moved to approve the minutes with the suggested amendment. Director Wright seconded the motion which passed 5 to 0

4. Public Comment: N/A

5. Correspondence (not covered in Agenda items below): N/A

6. Information Items:

a. Fire Chief Report – Chief Gow

- i. Command staff met with the Placer County accounting departments. During the meeting one department shared that we would not be able to collect on the Measure A layover, for this coming fiscal year, due to the Board of Equalization timeline requirements. Our attorney has provided guidance indicating otherwise, based off LAFCo law.
- ii. City of Auburn City Manager is leaving to work for in the county CEO's office
- iii. South Placer is going back to the public in November for a tax override.
- iv. Penryn is working on a strategic plan
- v. City of Rocklin Chief gave notice of retirement
- vi. Foresthill board president also gave notice of retirement

b. Operations Report – Chief Slusher

- i. Response statistics provided in the board packet, new format and the City of Auburn will be included in future months.
- ii. Battalion Chiefs covering the 5 stations allows for adjustments to keep our districts and the city covered.
- iii. Sub-JOA; continue to work on operational standardizations
- iv. Participating in the South Placer Battalion Chief hiring process
- v. Newcastle staff moving this Saturday
- vi. New hire Engineers have started and getting them through initial orientation and training
- vii. Received approval on the SSV grant, to outfit station 41 for ALS service needs

- c. Prevention Report – Chief D’Ambrogi
    - i. Reported that the new report format includes all Districts and the City and shared the completed inspection/activities
    - ii. Development; Foothill Fellowship adding a multipurpose building and Ivans Recycle, located in the Holiday Market shopping center, is going to the planning commission
  - d. Placer Hills Firefighters Association report: Captain Burbank reported Pioneer Day was successful
  - e. Local 3800: N/A
  - f. Board Committee reports:
    - i. Finance Committee: Director McCray reported that the committee met and the budget will be discussed further in the agenda.
    - ii. Ad hoc Committee for reorganizations: N/A
7. Discussion and Action Items:
- a. Status on Placer County Local Hazard Mitigation Plan update for 2026 and CWPP Community Wildfire Prevention Plan  
Fire Marshal D’Ambrogi reported that there is no new information at this time.
  - b. Approve the budget update and monthly expenses (action)  
Director McCray motions to approve the budget update and monthly expenses. Director Wright seconded the motion, which passed 5-0.
  - c. Board to consider approve a meeting date for the July board meeting (action)  
Chief Gow reported that the board previously discussed holding the first meeting, of the new board, on July 1<sup>st</sup>. Director Wright motions to approve a meeting date on July 1<sup>st</sup>. Director Paskey seconded the motion, which passed 5-0.
  - d. Consider and approve the second reading of an amended Controlled Substance Accountability Policy (action)  
Chief Gow reported there are no changes since last month’s meeting. Director Wright motions to approve the second reading of an amended Controlled Substance Accountability Policy. Director Lofrano seconded the motion, which passed 5-0.
  - e. Consider and approve a second reading of a Fund Balance Policy (action)  
Director Lofrano motions to approve the second reading of a Fund Balance Policy. Director Wright seconded the motion, which passed 5-0.
  - f. Consider and approve a second reading of a Investment Policy (action)  
Director Wright motions to approve the second reading of a Investment Policy. Director Lofrano seconded the motion, which passed 5-0.
  - g. Consider and approve the second reading of the updated Lexipol policies (action)  
Director Paskey motions to approve the second reading of the Lexipol policies. Director McCray seconded the motion, which passed 5-0.
  - h. Consider and approve a memorandum of understanding between Midway Heights Water District and Placer Hills Fire Protection District (action)  
Chief Gow reported that this item will need to be put off for another month or so.
  - i. Consider and approve an Agreement Extension for Administrative Services with Penryn Fire Protection District, for 3 months (action)  
Chief Gow reported that Penryn requested the extension to wait until the newly reorganized board is in place. Director McCray motions to approve the extension for Administrative Services with Penryn Fire Protection District. Director Wright seconded the motion, which

passed 5-0

- j. Consider and approve the Placer County Auditor-Controller's agreement for services for Fiscal Year 2026-2027 at a cost of \$10,656 (action)

Director Wright motions to approve the Placer County Auditor-Controller's agreement for services. Director Lofrano seconded the motion, which passed 5-0.

- k. Consider and approve paying Gillian Lofrano for the computation and submission of special taxes for FY 2026-2027 in the amount of \$6,500 (action)

Director Paskey motions to approve paying Gillian Lofrano for the computation and submission of FY26-27 special taxes. Director McCray seconded the motion, which passed 4-0, Lofrano-abstain.

- l. Consider and Adopt Resolution No. 2026-06 Adjusting the Special Taxes by a Cost-of-Living increase of 3.5% and 3% increase for Measure A for Fiscal Year 2026-2027 (action)

Director McCray motions to approve Resolution No 2026-06 Adjusting the special taxes. Director Paskey seconded the motion, which passed 5-0.

- m. Consider and Adopt Resolution No. 2026-07 Requesting the Collection of Charges on the Tax Roll for Fiscal Year 2026-2027 (action)

Director Wright motions to approve Resolution No. 2026-07 Requesting the Collection of Charges on the Tax Roll. Director Lofrano seconded the motion, which passed 5-0.

- n. Consider and Adopt Resolution No. 2026-08 approving the Preliminary Budget for Fiscal Year 2026-2027 (action)

District Manager Armstrong reported that a staff report was included in the board packet and explained how the budgeting process differed from previous years, including staff submitting budget requests, adjusting of accounts, and addition of Newcastle revenues and expenses. Director Paskey motions to approve Resolution No. 2026-08 approving the Preliminary Budget. Director Wright seconded the motion, which passed 5-0.

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director Harvey shared that he hopes someone will fill his shoes on the NCSDIA committee.

- b. *Request item(s) for inclusion on subsequent meetings, or request a Special Meeting.*

- c. *Reminder of next Board meeting(s): Special Meeting on July 1, 2026.*

9. Adjournment:

There being no further business, the meeting was adjourned at 6:47pm.

Respectfully submitted by:



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Michelle Armstrong, District Manager