

# BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT

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[www.placerhillsfire.org](http://www.placerhillsfire.org)



Alex Harvey  
Fred Lofrano  
Russell McCray  
Nicole Paskey  
Mark Wright

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## MINUTES OF THE REGULAR MEETING: October 22 2025

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:

Director Harvey convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Lofrano, McCray, Paskey, and Wright

Directors absent: N/A

Staff in attendance: Fire Chief Ian Gow, District Manager Armstrong, Battalion Chief Williamson, and Battalion Chief Slusher.

2. Agenda approval:

Director Harvey suggested that we remove the closed session from the agenda. Wright moved to approve the amended agenda. Director Lofrano seconded the motion which passed 5 to 0.

3. Approval of the minutes:

Director McCray moved to approve the minutes. Director Paskey seconded the motion which passed 5 to 0.

4. Public Comment: N/A

5. Correspondence (not covered in Agenda items below): N/A

6. Information Items:

a. Fire Chief Gow's Report

- i. Recently sold the surplus SCBA's at Penryn.
- ii. The Hope Way development, a state mandated affordable housing, is under planning in Penryn. There is a large outcry against it by the public and was recently heard by the planning commission. The planning commission voted the application down, against advice of their counsel. The public's concerns are that it will adversely affect the call volume, there is no ladder truck in the area, and the possibility of evacuation routes being impacted by a roundabout that is planned.
- iii. Had an ISO evaluation, met with staff for all 3 districts. Held a 3-hour meeting where old data was reviewed and updated as needed.
- iv. Continue to work with the City of Auburn about the sharing of command staff, City Chief will be presenting to the city council next month. The proposal will be firmed up and presented at a future board meeting.
- v. Lexipol policy manual is almost completed, new ones will need to be ratified and have moved over the paper policies to Lexipol.
- vi. Attended events on behalf of our districts; funerals for Captain Charles Bridges from Dutch Flat and Battalion Chief Gary Kirk from Foresthill, and Patrice Metz retirement from Foresthill

b. Battalion Chief Williamson

- i. Completed plan review for 2 single family dwellings, 3 hydros and 3 finals.

c. Battalion Chief Slusher

- i. 100 calls for service, a little lower than last years total call volume likely due to vegetation fires being down
    - ii. Participated in real smoke trainings with South Placer Fire, included searching with thermal cameras and forcible entry under smokey conditions
  - d. Placer Hills Firefighters Association report: N/A
  - e. Local 3800: Battalion Chief Slusher reported that elections occurred and Eric Reams will become the Placer County Vice President and Dillon Burbank was elected as the rank and file shop steward. The changes will take place at the beginning of the year.
  - f. Board Committee reports:
    - i. Finance Committee: N/A
    - ii. Ad hoc Committee for reorganizations: Director Harvey reported that they had a directors meeting where a presentation about our reorganization was given, along with a presentation from South Placer on ambulance services and the possibility of expanding services.
7. Discussion and Action Items:
- a. Board to review and discuss upcoming LAFCO Meetings

Chief Gow reported that the only item we are waiting on is the resolution from the County CEO's office regarding the tax share agreement, for our application to be complete. We are anticipating it being on the Board of Supervisors agenda Nov 4<sup>th</sup> as a consent item. At that point our application should be considered complete and have been told that it will be presented at the January LAFCo commission meeting for final review. Command staff met with new interim LAFCo director and part time assistant, Amanda Ross.

Battalion Chief Slusher reported that they also submitted for a grant for a defibrillator, to prepare for the reorganization.
  - b. Board to review and discuss the Draft Employee Physical Exam Position Paper

Chief Gow reported that we found another company that provides the physicals and have added it to our packet, it will be discussed during our upcoming negotiations meeting. Plan to present at next month's board meeting.
  - c. Status on Placer County Local Hazard Mitigation Plan update for 2026

Battalion Chief John Williamson reported that the survey is now closed, information is being gathered. Our next meeting is scheduled for the 28<sup>th</sup>.
  - d. Adoption of the 2025 California Fire Code with amendments, conduct a Public Hearing for a second reading, by title only, and by resolution, adopt Ordinance Number 2025-01 (action)

Battalion Chief Williamson reported that this action is to adopt the new code that primarily includes chapter and section changes.

Public hearing opened at 6:27pm

Public hearing closed at 6:27pm

Director McCray motions to approved Ordinance 2025-01 by resolution. Director Harvey seconded the motion, which passed by roll call 5-0.
  - e. Approve the budget update and monthly expenses (action)

Director Wright motions to approve the budget update and monthly expenses. Director Paskey seconded the motion, which passed 5-0.
  - f. Item removed
8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director Harvey was interested to see that Homeland Security had Pierce on the agenda to justify the cost of fire apparatus and length of time it takes to complete.

Director McCray requested that we discuss the end of the year meeting date and consider permanently changing our meeting dates.

- b. *Reminder of next Board meeting(s): Regular Meeting on November 20, 2025.*

9. Adjournment:

There being no further business, the meeting was adjourned at 6:36pm.

Respectfully submitted by:



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Michelle Armstrong, District Manager