

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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Alex Harvey
Fred Lofrano
Russell McCray
Nicole Paskey
Mark Wright

MINUTES OF THE REGULAR MEETING: July 23, 2025

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:

Director Paskey convened the regular meeting at 6:00 p.m.

Directors in attendance: Lofrano, McCray, and Paskey

Directors absent: Harvey, Wright

Staff in attendance: Fire Chief Ian Gow, Fire Marshal D'Ambrogi, District Manager Armstrong, Battalion Chief Williamson, and Battalion Chief Slusher.

2. Agenda approval:

Director Paskey reported that the next meeting date needs to be updated to the August date. Director McCray moved to approve the amended agenda. Director Lofrano seconded the motion which passed 3 to 0.

3. Approval of the minutes:

Director McCray moved to approve the minutes. Director Paskey seconded the motion which passed 3 to 0.

4. Public Comment:

Public Member – About a month ago, Captain Froggatt and B Shift aided my family on a public assist. Appreciate the fire district and the service they provide.

5. Correspondence (not covered in Agenda items below):

Chief Gow shared that he received a notice about a LAFCo vacancy on a special district alternate seat. This will be presented at next month's board meeting.

6. Information Items:

a. Fire Chief Gow's Report

- i. Command staff working on a final update on our Lexipol policies. A few paper policies are being transitioned over, hope to have brought to the board in the next 2 months.
- ii. Plan to share job postings in the near future, will be used as a succession planning tool.
- iii. Recently had an issue with a vendor on the property that made inappropriate comments to staff. Vendor will not be used in the future or allowed back on property.

b. Fire Marshal D'Ambrogi's Report

- i. Completed plan review for 2 single family dwellings, 2 hydro/rough single family dwellings, 2 final single family dwelling, and 2 propane lines
- ii. Planning project; Kennel on Combie Rd.
- iii. Fire code adoption coming in the fall

c. Battalion Chief Williamson

- i. Starting mandatory school inspections and multi-family residential inspections

d. Battalion Chief Slusher

- i. Provided the June incident response data, nothing noteworthy to report on

- ii. Deployed the OES engine and a strike team trainee on the Green incident strike team. The teams are returning today.
- iii. Submitted for a grant request through SSV for video laryngoscopes, being reviewed today.
- iv. Maintenance shop has been busy with our 3 districts and some outside work.
- v. Chief Nelson has been focusing his time on getting the fuel vault finalized at the Newcastle station.
- vi. In June, Placer Hills ran 9 fires, 47 EMS calls, 2 hazardous conditions, 14 service calls, 35 good intent calls and 5 false alarms. For a total of 112 incidents.
- e. Placer Hills Firefighters Association report: N/A
- f. Local 3800: N/A
- g. Board Committee reports:
 - i. Finance Committee: No report
 - ii. Ad hoc Committee for reorganizations: Chief Gow reported that the directors groups is still meeting monthly, at the recent meeting Foresthill gave a presentation on the idea of a JPA. Regarding the reorg with Newcastle; the MSR has been completed, consultant has reviewed our budgets, and have met to discuss our plan for the special tax layover. The original plan was to lay over the Placer Hills special taxes onto the Newcastle district however the financial study is showing the results are tight. Considering a new option of doing the layover and maintaining one of the Newcastle special taxes. The LAFCo executive director requested that we hire an attorney to provide confirmation that we can move forward with this option. Planning to schedule another meeting with our ad hoc committees to review the options and attorneys advice. Part of what led us to this is when we requested an equalization of the AB8 for Newcastle it was declined by the county CEO's office. The last item we are waiting for is the Sphere of Influence, unsure what will be presented at the upcoming LAFCo meeting.

7. Discussion and Action Items:

- a. Board to review and discuss upcoming LAFCO Meetings

Chief Gow reported that most of this was covered under the Ad Hoc committee report, the only other item is that the next LAFCo meeting is scheduled for August 13th.
- b. Board to review and discuss the Draft Employee Physical Exam Position Paper

Chief Gow reported that we have been looking for a new vendor to provide employee physical exams. Part of the purpose of these exams is to provide cardiac and cancer screenings. Looking at other vendors for better access to care and service. Looked into Kaiser and 1582 as alternate options, currently recommending 1582. This service isn't covered by our workers comp however coverage is partially provided by Newcastle and Penryn's carrier. Due to this being a change in work place conditions we met and conferred with local 3800. They requested that we include the DMV medical exam and that we finalize with a side letter.
- c. Status on Placer County Local Hazard Mitigation Plan update for 2026

Fire Marshal D'Ambrogi reported that the Local Hazard Mitigation plan is up for renewal, same format as before but are requesting that the agencies do an outreach program. This item will remain on the agenda to allow for continued outreach and to provide updates. The plan looks at natural disasters, our agency will primarily be looking at fire based emergencies. There is a survey that we are encouraging the public to take, asks to rate what is important

to you. The benefit of being in this plan is that it assists with disaster funding and FEMA grant applications.

- d. Consider and approve the annual prepayment of our CalPERS unfunded accrued liability of \$60,926.00 for a cost savings of \$1,858.00

District Manager Armstrong reported that this is a routine item. We have the option to do monthly payments but that option accrues interest. Director Lofrano motions to approve the annual prepayment of our CalPERS unfunded accrued liability. Director McCray seconded the motion, which passed 3-0.

- e. Consider and approve Resolution 2025-07 amending the budget for Fiscal Year 2024-2025

District Manager Armstrong said this amendment is to reflect the year's actuals. Director Lofrano motions to approve Resolution 2025-07 amending the budget for Fiscal Year 2024-2025. Director McCray seconded the motion, which passed 3-0.

- f. Approve the budget update and monthly expenses (action)

Director McCray motions to approve the budget update and monthly expenses. Director Lofrano seconded the motion, which passed 3-0.

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director McCray asked about the fliers on the chipping program being removed, it was confirmed they had been removed.

Director Lofrano thanked everyone for the effort put into Gillian Lofrano's retirement gift.

- b. *Reminder of next Board meeting(s): Regular Meeting on August 27, 2025.*

9. Adjournment:

There being no further business, the meeting was adjourned at 6:55pm.

Respectfully submitted by:



Michelle Armstrong, District Manager