



PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949

Alex Harvey Fred Lofrano Russell McCray Mark Wright

NOTICE of a *SPECIAL MEETING* and AGENDA

Tuesday, December 17, 2024 at 6 p.m.

17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722

The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:

<https://us02web.zoom.us/j/7699308229?omn=89240860778> Meeting ID: 769 930 8229

Find your local number: <https://us02web.zoom.us/j/7699308229?omn=89240860778>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
 - a. Fire Chief Ian Gow's report
 - b. Fire Marshal Mark D'Ambrogio's report
 - c. Battalion Chiefs Report: Nelson, Slusher, Williamson
 - d. Placer Hills Firefighters Association report:
 - e. Nevada County Professional Firefighters (Local 3800) report
 - f. Board Committee reports:
 - i. Finance Committee: Lofrano and McCray
 - ii. Long Range: Lofrano and TBD
 - iii. Ad Hoc Committee for reorganizations: Harvey and TBD
7. Discussion and Action Items:
 - a. Oath of office for Alex Harvey, Nicole Paskey and Russell McCray (action)
 - b. Fire board vacancy: Interview applicants, appoint and seat the new Director (action)
 - i. Oath of Office for new Board member
 - c. Consider and approve to surplus 1 Hurst hydraulic power unit with hoses and 1 Hurst hydraulic ram (action)
 - d. Board to review and discuss the Placer County Municipal Service Review (MSR)
 - e. Consider and approve Resolution No. 2024-09 Authorizing application for Federal Excess Personal Property (FEPP) Program (action)
 - f. Consider and approve executing a consulting agreement with Peter Hills not to exceed \$15,000 (action)
 - g. Consider and approve meeting dates for 2025 (action)
 - h. Approve the budget update and monthly expenses (action)
 - i. Closed Sessions
 - i. Pursuant to California Govt. Code § 54957.6(a) **LABOR NEGOTIATIONS**; Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Harvey and Lofrano.

Reconvene and report any action taken in Closed Session.

PO Box 350 Meadow Vista CA 95722 (530) 878-0405 www.placerhillsfire.org

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

8. Director's comments; This time is designated for Directors to:
 - a. Report on activities of interest to the District which the Director is engaged in or is considering.
No action will be taken on these items at this meeting.
 - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
 - c. Reminder of the next Board meeting (regular or special) date, time and location.
9. Adjournment

Next meeting: January 22, 2024

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
P.O. Box 350, Meadow Vista, CA 95722
(530) 878-0405 Fax (530) 878-0959
www.placerhillsfire.org



Alex Harvey
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE SPECIAL MEETING: November 26, 2024

17020 Placer Hills Rd. Suite 2A, Meadow Vista

1. Call to order; Flag salute; Roll call:

Director Harvey convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Lofrano, McCray and Wright

Directors absent: N/A

Staff in attendance: Fire Chief Ian Gow, Fire Marshal Mark D'Ambrogi, District Manager Armstrong, and Battalion Chief Slusher

2. Agenda approval:

Director Wright moved to approve the agenda. Director McCray seconded the motion which passed 4 to 0.

3. Approval of the minutes:

Director Wright moved to approve the minutes. Director McCray seconded the motion which passed 4 to 0.

4. Public Comment: N/A

5. Correspondence (not covered in Agenda items below): N/A

6. Information Items:

a. Fire Chief Gow's Report

- i. Placer county chiefs have petitioned SSV to review the contract with AMR. They have recommend that the contract only be renewed for a shorter contract period, a rewrite of the contract, and requested other proposals be considered. SSV has responded by indicating they will only do a contract for 2 years and they will complete a study and RFP.
- ii. Local District Updates; Foresthill did not pass their measure, to remove the sunset clause on their assessment, South Placer is working to provide ambulance services in Loomis
- iii. Parking sign, for meeting nights, has been ordered
- iv. Looking at our rental agreements with our tenants
- v. Not satisfied with our current physical exam provider. Looking into other options, intend on bringing a staff report to a future board meeting

b. Fire Marshal D'Ambrogi's Report

- i. Completed 2 single family dwelling plan reviews, 1 single family dwelling hydro inspections, 3 single family dwelling finals and 2 propane lines
- ii. Planning; certification of compliance for an unpermitted addition, assisting owners with vegetation management issues with neighbors
- iii. Capital Improvement Plan/Mitigation Fee report was submitted to the county
- iv. County building department presentation scheduled for prevention meeting on digital plan review submissions

- c. Battalion Chief Slusher
 - i. Shop is closed this week, Fire Mechanic has the week off
 - ii. October; 113 calls for service; given aid 13 times. 1369 calls year to date.
 - iii. Captain Froggatt working on the report system to find a better way to pull data; system documents our average response time is around 7 minutes
 - iv. County Interoperability group has been discussing CAD to CAD systems. City of Roseville going CAD to CAD, will be meeting with our dispatch to advocate for a similar set up at Placer Dispatch. Hoping for funding from the county.
 - d. Placer Hills Firefighters Association report: Captain Froggatt thanked everyone that came out for the French Toast breakfast, received a lot of donations.
 - e. Local 3800: N/A
 - f. Board Committee reports:
 - i. Finance Committee: Director Lofrano volunteered to temporarily join the committee until the director appointments
 - ii. Long Range Committee: N/A
 - iii. Ad hoc Committee for reorganizations: Director Harvey reported that he attended the LAFCO Board meeting and met with the LAFCO representative assigned to working on our merger.
7. Discussion and Action Items:
- a. Board to review and discuss the Placer County Municipal Service Review (MSR)

Chief Gow reported that the draft MSR came out and was put on the LAFCO agenda to open a public comment period. LAFCO has decided to move the MSR presentation to the December 11th meeting, hearing that some agencies are dissatisfied with the draft MSR. Met with LAFCO's executive director assistant, who worked on the Tahoe/Meeks Bay project. Provided her with our transition plan. She indicated that an MSR may need to be approved to use the data, plan to meet with LAFCO's rep after the December 11th meeting.
 - b. Board to consider and approve the board vacancy notice for President Peter Hill's position

Director McCray requested that the notice include the length of the term. Director Wright motions to approve the amended board vacancy notice. Director McCray seconded the motion, which passed 4-0.
 - c. Presentation to Peter Hills for appreciation of his services for the people of Placer Hills Fire Protection District

Director Harvey presented Peter Hills with a plaque and shared his appreciation for the experience he brought to our board and his thanks for all the extra work he has put into the district over the years.
 - d. Approve the budget update and monthly expenses (action)

Director Lofrano motions to approve the budget update and monthly expenses. Director Wright seconded the motion, which passed 4-0.
- The open meeting was closed at 6:42pm
- e. Closed Sessions
 - i. Pursuant to California Govt. Code § 54957.6(a) **LABOR NEGOTIATIONS;** Discussion of the Memorandum of Understanding with Local 3800, District negotiators: Harvey and Lofrano.

The open meeting was reconvened at 7:53pm.

The board provided direction to the labor committee on negotiations with Local 3800

8. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering.
No action will be taken on these items at this meeting.*

b. *Reminder of next Board meeting(s): Special Meeting on December 17th, 2024.*

9. Adjournment:

There being no further business, the meeting was adjourned at 7:55pm.

Respectfully submitted by:



Michelle Armstrong, District Manager



PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949

Alex Harvey Fred Lofrano Russell McCray Nicole Paskey Mark Wright

RESOLUTION NO. 2024-09
RESOLUTION AUTHORIZING APPLICATION
FOR THE FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM
IN ACCORDANCE WITH
Cooperative Forestry Assistance Act (CFAA) of 1978 (16 U.S.C. Chapter 41 § 2101)

Date

The Board of Directors of the Placer Hills Fire Protection District finds:

WHEREAS, there is a need for excess personal property from the United States Department of Agriculture (USDA) Forest Service through the Federal Excess Personal Property (FEPP) program to help actively engage in the prevention, protection, and suppression of all wildland, rural, structural, or other fires in the County of Placer, and,

WHEREAS, the loan of certain FEPP items is available for local fire agencies as described in the USDA Forest Service FEPP Desk Guide, in accordance with the Cooperative Forestry Assistance Act (CFAA) of 1978 (16 U.S.C. Chapter 41 § 2101).

THEREFORE, be it resolved that the Board of Directors of the Placer Hills Fire Protection District accepts the agreement between the State of California, Department of Forestry and Fire Protection (CAL FIRE) and the Placer Hills Fire Protection District for the acquisition of FEPP, and, authorizes Fire Chief, Ian Gow, to sign the agreement on behalf of the Board of Directors.

AYES:

NOES:

ABSENT:

APPROVED:

Alex Harvey, President

ATTEST: _____
Mark Wright, Secretary

**DEPARTMENT OF FORESTRY & FIRE PROTECTION
BUSINESS SERVICES OFFICE**

Federal Property Unit
P. O. Box 944246
Sacramento, CA 94244-2460
Website: www.fire.ca.gov



November 19th, 2024

Ian Gow, Fire Chief
Placer Hills Fire Protection District
PO Box 350
Meadow Vista, CA 95722

Subject: Federal Excess Personal Property (FEPP) Cooperative Agreement Number 992312

Dear Chief Gow:

Enclosed is a renewal Cooperative Agreement with CAL FIRE for the Federal Excess Personal Property (FEPP) program. Currently, your district has 1 (one) federal property items as noted in Attachment A.

A Want/Wish list form has been included for you to complete, at your option. This form gives our office an idea of the needs of your fire district, and we can work more efficiently as a team to acquire property.

To continue in the FEPP Program, please review the agreement for accuracy and if everything is correct, complete the following:

1. Sign page six of the Cooperative Agreement.
2. Include a signed resolution* from the governing board/council approving participation in the FEPP Program. A blank resolution letter is included, but you may use your own version.
3. GSA PPMS Screener Request Form – gives you access to view available property on the GSA website.
4. Want/Wish List form.
5. Email your completed agreement and additional paperwork listed above to sierra.lindgren@fire.ca.gov. Alternatively, you may mail your completed packet to: CAL FIRE BSO Federal Property Unit, P.O. Box 944246, Sacramento, CA 94244-2460, **Attn: Sierra Lindgren**

**NOTE: Per the United States Department of Agriculture (USDA) Forest Service, without the resolution, the agreement is incomplete and will result in the inability of CAL FIRE to acquire property items for your department.*

A copy of the agreement will be emailed to you when the additional signatures have been obtained.

Thank you for your assistance in completing this agreement in a timely manner and please contact me if you have any questions.

Sincerely,

Sierra Lindgren
Federal Property Coordinator
sierra.lindgren@fire.ca.gov

cc: Mike Siebecke, CAL FIRE NEU

STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE
USDA FOREST SERVICE
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

This agreement is entered into by and between

THE STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

AND

PLACER HILLS FIRE PROTECTION DISTRICT

This agreement made and entered into this _____ day of _____, 20____, by and between the State of California acting by and through the Director of the Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as the STATE and the Placer Hills Fire Protection District, hereinafter referred to as the COOPERATOR, covenants as follows:

I. PURPOSE

The STATE has been approved as an agent of the United States Department of Agriculture (USDA) Forest Service for administering Federal Excess Personal Property (FEPP) as part of the Cooperative Fire Protection Program, which allows the COOPERATOR to take custody and use FEPP property for wildland and rural community fire protection services.

II. MUTUAL INTEREST OF PARTIES

Both the STATE and the COOPERATOR have a mutual interest in the prevention, protection and suppression of all wildland and rural community fires near and adjacent to the property and the people of California.

III. AUTHORITIES

The Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. § 483) and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. § 2106(c)) authorizes the FEPP Program as an element of the Cooperative Fire Protection Program (16 U.S.C. § 2106(b)). Under these authorities, the USDA Forest Service may lend FEPP property needed for wildland and rural community fire protection to the STATE and to local paid or unpaid fire departments for their use.

IV. RESPONSIBILITIES

THE COOPERATOR AGREES:

1. Primary use of FEPP property must be 90 percent for activities directly related to wildland and rural community fire protection; however, situations may occur that make this exclusive use impractical. Non-fire emergency use of FEPP property is authorized and limited to no more than 10 percent total usage. Abuse of the 10 percent non-fire use standard could result in recall of the property on loan, suspension from the program, or other sanctions.

2. FEPP property acquired by the COOPERATOR is not permitted to be rented, leased, loaned, or traded to another party; no exceptions. FEPP property is not permitted to be transferred or sold without prior approval from the STATE or the USDA Forest Service. FEPP property is for official use only; personal use of FEPP property is prohibited, violates the law, and this Cooperative agreement. Any personal use violations found, subjects the COOPERATOR to penalties and FEPP property recall as determined by the STATE and the USDA Forest Service.
3. To immediately notify the STATE of receipt of FEPP property during the acquisition process.
4. To bear the entire cost of transportation, retrofit, modification, maintenance, repairs, and operation of acquired FEPP property while in the COOPERATOR's possession.
5. The COOPERATOR must paint any FEPP rolling stock acquired directly from the USDA Forest Service that has the distinct Forest Service green color. If the FEPP property is acquired from the Department of Defense (DoD) and has military colors or markings, it must be painted. This is mandatory per the STATE and the USDA Forest Service. The painting of the FEPP vehicle must be accomplished within one (1) calendar year of the acquisition.
6. To register all FEPP rolling stock with the California Department of Motor Vehicles (DMV) within 60 days of receipt of property. Lien Holder will remain as the USDA Forest Service. This is mandatory as ownership remains with the USDA Forest Service. Registered Owner will be the COOPERATOR.
7. To obtain prior to operation of any FEPP property the minimum liability insurance in the amount required by State law to cover the operation of FEPP rolling stock. The COOPERATOR must maintain adequate insurance to cover damages or injuries to cover persons or property relating to the use of the property. Proof of insurance coverage must be provided to the STATE in the form of an insurance policy or a self-insured statement on an official letterhead.
8. Drivers of FEPP property must take the necessary equipment training and have a valid California operator license to operate the loaned vehicle(s).
9. To make FEPP property operable and ready to be placed into service for wildland and rural community fire protection, including fire suppression and prevention. Operational condition of the property will be achieved within one (1) year to the date of property pick up/receipt.
10. FEPP property cannot be modified or cannibalized without prior authorization from the STATE and the USDA Forest Service. The COOPERATOR shall contact the STATE with a request and justification to modify or cannibalize any FEPP property. The request must be submitted for approval before any modification or cannibalization to FEPP property takes place.
11. The COOPERATOR is responsible for the proper care, maintenance, security and storage of all acquired FEPP property.
12. All FEPP property must be identified as property belonging to the USDA Forest Service and for fire use only. The STATE will provide USDA Forest Service property tags along with a property number assigned to accountable FEPP property.

13. To promptly report any FEPP property when it is no longer needed by the COOPERATOR to the STATE and the USDA Forest Service for disposal authority. The COOPERATOR is not to release FEPP property to anyone unless the STATE and the USDA Forest Service have provided the proper authorization and documentation needed. The COOPERATOR is to provide reasonable access to authorized personnel for inspection and removal of FEPP property.
14. Ownership of all accessories, tools, light bars, sirens and equipment which is added to the loaned FEPP property remains with the COOPERATOR and must be removed prior to the disposal process.
15. Accidents involving FEPP property must be reported directly to the STATE within 10 days of the situation. This includes accidents that result in death, injury, illness, or property damage (more than \$350). Depending on the type of accident, the STATE will provide direction to the COOPERATOR on the information required to be submitted to the USDA Forest Service.
16. Lost, stolen, damaged or destroyed FEPP property shall be reported to the STATE for proper documentation and handling.
17. When FEPP property is lost, damaged, destroyed or stolen, a determination is required whether there was negligence on the part of the COOPERATOR. The STATE shall make a recommendation to the USDA Forest Service Property Management Officer (PMO) whether there was negligence or gross negligence.
 - a. Negligence: The failure to abide by Federal rules and regulations.
 - i. Repeated instances of negligent damage to FEPP property by staff of the COOPERATOR may be cause for the STATE to suspend further acquisitions by the COOPERATOR until the reasons for the negligence are identified and steps taken to prevent further instances.
 - b. Gross negligence: The intentional, willful, or wanton failure to exercise a reasonable degree of care to protect FEPP property in one's custody in reckless disregard of the consequences of the actions.
 - i. If the STATE determines that there is apparent gross negligence on the part of the COOPERATOR staff, the findings plus all supporting documentation shall be forwarded by the STATE to the USDA Forest Service PMO for a final determination.
 - ii. Should the USDA Forest Service submit the final determination is one of gross negligence and sends the STATE a Bill of Collection for FEPP property under the COOPERATOR's care, the COOPERATOR will reimburse the STATE for all the costs listed on the Bill of Collection.
 - iii. The COOPERATOR shall be suspended from acquiring any additional FEPP property for a set time as determined by the STATE.
 - iv. A second case of gross negligence will cause the COOPERATOR to lose all privileges of participation in the FEPP program as determined by the STATE.
18. To perform/participate in the physical inventory process on FEPP property in the COOPERATOR's possession every two (2) years.
19. The STATE and the USDA Forest Service will periodically conduct joint reviews of the FEPP program to ensure compliance with the USDA Forest Service and other applicable statutes, regulations and policies are being followed. The COOPERATOR must participate and provide access to all physical FEPP property along with access to all FEPP documentation during the review. The STATE is authorized to perform audits and reviews by STATE personnel, in between joint reviews, to provide the USDA Forest Service information for FEPP program improvements.

20. To retain all documentation on all inventoried FEPP property for six (6) years and three (3) months after the year designated for the disposal of the property. The STATE will send all mandatory documentation required for acquisition, management and disposal of FEPP property to the COOPERATOR as these processes occur.
21. The COOPERATOR must provide access to and the right to examine all records, books, papers or documents relating to the FEPP program to the USDA Forest Service, the USDA Office of the Inspector General (OIG), the Comptroller General of the United States, the STATE and their authorized representatives.
22. To comply with Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or natural origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination, under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. To comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d) prohibiting discrimination where discriminatory practices will result in unequal treatment of persons who are or should be benefiting from the activity.

V. OTHER AGREEMENT TERMS
IT IS MUTUALLY AGREED THAT:

1. Title to all FEPP property shall remain vested in the United States federal government.
2. The COOPERATOR shall complete a resolution, or a statement from their governing board/council, approving participation in the FEPP program. The resolution must be received with this Cooperative agreement as a requirement of the Terms and Conditions before the STATE will prepare or continue (in the case of a renewal agreement) the COOPERATOR's access to screen and manage FEPP property.
3. All FEPP property loaned to the COOPERATOR shall be for an indefinite period of time, unless the COOPERATOR is negligent of program requirements as detailed in the Terms and Conditions of this Cooperative agreement as well as any Federal regulations that govern the FEPP program. The agreement may be terminated by either party after giving notice 60 days in advance of such termination to the other party.
4. The STATE will not be responsible for furnishing spare parts for FEPP property and the COOPERATOR accepts all FEPP property "as is" without any warranties of any kind, either expressed or implied.
5. Amendments to this Cooperative agreement covering acquisitions and disposals of FEPP property will be submitted by the STATE to the COOPERATOR for review and signature. These Amendments will be sent upon completion of the action taken and must be returned signed and dated by the COOPERATOR to the STATE to maintain accurate record keeping as required by the USDA Forest Service.
6. COOPERATORS with any FEPP property will cooperate with regulatory agencies to ensure compliance with Federal and State regulations, program and property management requirements.
7. In the event of any dispute over FEPP loaned equipment or any terms or conditions contained herein, the dispute shall be decided by the STATE and its decision shall be binding and final.

8. The parties hereto agree that the COOPERATOR, their officers, employees, agents, servants, contractors, volunteers, paid firefighters, and all others acting on behalf of the COOPERATOR, performing under the terms of this Cooperative agreement, are not acting as officers, employees or agents of the State or the Federal government.
9. The COOPERATOR agrees to defend, indemnify, save and hold harmless the STATE as defined herein, and the Department of Forestry and Fire Protection (CAL FIRE), their officers, agents and employees against all claims, demands, causes of action or liability of any kind whatsoever arising out of the acts of the COOPERATOR, its agents or employees in the performance of any function provided for under the terms of this agreement or the use of property transferred.
10. The period of this agreement is for five (5) years from the date of last signature on page six (6) and entered on page one (1), if no violations or signatory changes occur. Thereafter, the agreement shall be reviewed every other year for compliance by the STATE during the agreement review process and extended if no violations or changes have occurred, not to exceed a five (5) year term renewal. This Cooperative agreement supersedes all prior agreements related to the FEPP program.
11. Either party may terminate this agreement by providing written notice to the other party 60 days prior to the termination date. If the agreement is terminated, the COOPERATOR shall be ineligible to continue participation in the FEPP program. Upon termination of this Cooperative agreement, all FEPP property assigned to the COOPERATOR shall be returned to the STATE. Prior to terminating a COOPERATOR's eligibility for cause, the STATE shall attempt alternative resolutions.
12. Any information provided to the STATE under this Cooperative agreement is subject to the Freedom of Information Act (5 U.S.C. §§ 551 *et seq.*).
13. The primary contact information of the parties hereto, for all notices, payments, repayments, or any other activity required or contemplated under the terms of this Cooperative agreement are:

| | |
|---|--|
| Cooperator Name: Placer Hills Fire Protection District | Department of Forestry and Fire Protection (CAL FIRE) Federal Property Programs |
| Contact Name: Ian Gow | |
| Title: Fire Chief | |
| Street Address: 1699 Placer Hills Rd. - Station 84 | Street Address: 710 Riverpoint Court West Sacramento, CA 95605 |
| Mailing Address: PO Box 350 | Mailing Address: P.O. Box 944246 |
| City: Meadow Vista | City: Sacramento |
| Zip: 95722 | Zip: 94244-2460 |
| Phone Number: (530) 878-0405 Ext. | Phone Number: (916) 956-7610 |
| Cell Phone Number: (530) 308-4517 | Fax Phone Number: (916) 894-9880 |
| Email: info@placerhillfire.org | Email: FederalProperty@fire.ca.gov |

14. Local CAL FIRE Unit contact information:

| | |
|---|---|
| CAL FIRE Unit: Nevada - Yuba - Placer Unit (NEU) | Point of Contact: NEU Forestry Logistics Officer |
| Physical Address: 13760 Lincoln Way | |
| City: Auburn | Zip Code: 95603 |
| Phone Number: (530) 889-0111 Ext. : | |

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year of the last signature below.

| | |
|--|--------------|
| COOPERATOR | |
| NAME OF COOPERATOR: Placer Hills Fire Protection District | |
| BY (Authorized Signature):  | DATE SIGNED: |
| PRINTED NAME AND TITLE OF PERSON SIGNING: Ian Gow, Fire Chief | |
| STATE OF CALIFORNIA Department of Forestry and Fire Protection (CAL FIRE) | |
| BY (CAL FIRE Unit Chief):  | DATE SIGNED: |
| PRINTED NAME AND TITLE OF PERSON SIGNING: Brian Estes, Unit Chief, Nevada-Yuba-Placer Unit (NEU) | |
| BY (CAL FIRE State and Federal Property and Recycling Manager):  | DATE SIGNED: |
| PRINTED NAME AND TITLE OF PERSON SIGNING: Melissa Hillis, State and Federal Property and Recycling Manager | |

STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE
USDA FOREST SERVICE
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

ATTACHMENT A

PLACER HILLS FIRE PROTECTION DISTRICT

| | ITEM: | SERIAL #: | PROPERTY # |
|----|--|-------------------|-------------------|
| 1. | TRUCK, PICKUP, FORD MDL-F250, 4X4, 2005 | 1FDSW21598ED96582 | PP0000032815 |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |

Rev. November 2022



PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949

Alex Harvey Fred Lofrano Nicole Paskey Russell McCray Mark Wright

2025 MEETING CALENDAR

17020 Placer Hills Road, Unit 2A Meadow Vista CA 95722

Meetings start promptly at 6 pm.

January 22, 2025

February 26, 2025

March 26, 2025

April 23, 2025

May 28, 2025

June 25, 2025

July 23, 2025

August 27, 2025

September 24, 2025

October 22, 2025

November 26, 2025

December 24, 2025

The Board of Directors of the Placer Hills FPD reserves the right to reschedule or cancel any of the above meetings

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
12/11/2024 48% FY elapsed

| | Jul 1 - Dec 11, 24 | Budget | % of Budget |
|---|--------------------|--------------|-------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Revenue | | | |
| 42010 Rental income | 9,540.00 | 19,200.00 | 49.7% |
| Taxes | | | |
| 40010 Current Secured Property | 0.00 | 1,519,832.00 | 0.0% |
| 40040 Railroad Unitary Property | 0.00 | 1,364.00 | 0.0% |
| 40050 Unitary Non-Unitary | 0.00 | 26,703.00 | 0.0% |
| 40060 Current Unsecured Prprty | 89.03 | 33,194.00 | 0.3% |
| 40090 Delinquent Unsecured | 7.31 | 0.00 | 100.0% |
| 40100 Current Supplemental | 974.32 | 35,132.00 | 2.8% |
| 40110 Delinquent Supplemental | 0.04 | 0.00 | 100.0% |
| 40180 PHDFEE | 0.00 | 425,953.00 | 0.0% |
| Total Taxes | 1,070.70 | 2,042,178.00 | 0.1% |
| Non-operating Revenue | | | |
| 42010 Investment income | 15,571.00 | 35,000.00 | 44.5% |
| Total Non-operating Revenue | 15,571.00 | 35,000.00 | 44.5% |
| Intergovernmental Revenue | | | |
| 44350 Homeowners Tax Relief | 0.00 | 7,677.00 | 0.0% |
| Total Intergovernmental Revenue | 0.00 | 7,677.00 | 0.0% |
| Charges for Services | | | |
| 46030 Direct Charges | | | |
| 46030 PHDFEE 2004 | 0.00 | 349,875.00 | 0.0% |
| 46030 MEASURE A | 0.00 | 1,087,482.00 | 0.0% |
| Total 46030 Direct Charges | 0.00 | 1,437,357.00 | 0.0% |
| 46350 Fire Services | | | |
| Strike Team Deployments | 162,381.57 | 200,000.00 | 81.2% |
| Cal Fire requested resources | 0.00 | 5,000.00 | 0.0% |
| Total 46350 Fire Services | 162,381.57 | 205,000.00 | 79.2% |
| 46360 Other Fees and Charges | | | |
| JOA Staffing reimbursement | 8,067.68 | 15,000.00 | 53.8% |
| Adminstrative Services | 185,110.00 | 368,500.00 | 50.2% |
| Code Inspection Fees | 8,000.00 | 25,000.00 | 32.0% |
| Response recovery fees | 2,286.38 | 2,500.00 | 91.5% |
| 46360 Other Fees and Charges - Other | 3,240.00 | 0.00 | 100.0% |
| Total 46360 Other Fees and Charges | 206,704.06 | 411,000.00 | 50.3% |
| Total Charges for Services | 369,085.63 | 2,053,357.00 | 18.0% |
| 48030 Miscellaneous Revenues | | | |
| Fleet Services | 6,881.53 | 30,000.00 | 22.9% |
| 48030 Miscellaneous Revenues - Other | 44,858.35 | 5,000.00 | 897.2% |
| Total 48030 Miscellaneous Revenues | 51,739.88 | 35,000.00 | 147.8% |
| 47010 Donations | 1.00 | 200.00 | 0.5% |
| Total Revenue | 447,008.21 | 4,192,612.00 | 10.7% |
| Total Income | 447,008.21 | 4,192,612.00 | 10.7% |
| Gross Profit | 447,008.21 | 4,192,612.00 | 10.7% |
| Expense | | | |
| Pension Obligation Bond | 64,648.32 | 72,175.00 | 89.6% |
| Bank Service Charges | 26.21 | 500.00 | 5.2% |
| Building Improvements | 2,650.63 | 10,000.00 | 26.5% |
| Dues and Subscriptions | 6,550.00 | 10,000.00 | 65.5% |
| Election Costs | 0.00 | 10,950.00 | 0.0% |
| Fire Prevention | 0.00 | 4,500.00 | 0.0% |
| Gas, Diesel and Oil | 28,244.37 | 61,800.00 | 45.7% |

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
12/11/2024 48% FY elapsed

| | <u>Jul 1 - Dec 11, 24</u> | <u>Budget</u> | <u>% of Budget</u> |
|--------------------------------------|---------------------------|---------------------|--------------------|
| Insurance | 126,601.00 | 200,935.00 | 63.0% |
| Lease Payments | | | |
| St. 86 lease | 5,304.50 | 5,150.00 | 103.0% |
| Copier | 2,582.75 | 4,500.00 | 57.4% |
| Total Lease Payments | 7,887.25 | 9,650.00 | 81.7% |
| Legal Fees | 9,041.90 | 15,000.00 | 60.3% |
| Medical | 5,583.07 | 17,500.00 | 31.9% |
| Miscellaneous | 31,310.88 | 1,000.00 | 3,131.1% |
| Office | 2,212.36 | 6,000.00 | 36.9% |
| Payroll Expenses | | | |
| JOA staffing | 23,777.38 | 15,000.00 | 158.5% |
| Benefits | 272,507.99 | 726,848.00 | 37.5% |
| Wages | | | |
| 51120 Uniform Allowance | 5,847.44 | 0.00 | 100.0% |
| 51030 Extra Help | 43,776.60 | 0.00 | 100.0% |
| 51010 Salaries and Wages | 530,034.61 | 0.00 | 100.0% |
| Administration | 0.00 | 370,000.00 | 0.0% |
| Full-time permanent | 0.00 | 1,633,500.00 | 0.0% |
| Limited Term Firefighters | 0.00 | 30,000.00 | 0.0% |
| Part-time | 0.00 | 3,500.00 | 0.0% |
| 51040 Overtime | 256,966.46 | 210,000.00 | 122.4% |
| Out of Class | 0.00 | 2,000.00 | 0.0% |
| Strike Teams | 0.00 | 155,000.00 | 0.0% |
| Mechanic | 0.00 | 94,000.00 | 0.0% |
| Paid Sick Leave | 0.00 | 1,500.00 | 0.0% |
| Total Wages | 836,625.11 | 2,499,500.00 | 33.5% |
| 51220 Payroll Taxes | 15,729.73 | 50,000.00 | 31.5% |
| 51370 Disability/Absence Com | 18,240.60 | 2,000.00 | 912.0% |
| Unemployment Insurance | 0.00 | 4,000.00 | 0.0% |
| Total Payroll Expenses | 1,166,880.81 | 3,297,348.00 | 35.4% |
| Planned Expenditure | | | |
| Safety Equipment | 138.31 | 12,000.00 | 1.2% |
| Planned Assets | | | |
| Administration Building | 33,042.47 | 33,014.00 | 100.1% |
| Apparatus | | | |
| Smeal 2024 | 82,189.32 | 82,189.00 | 100.0% |
| Smeal 2020 Pumper | 26,168.33 | 26,168.00 | 100.0% |
| Total Apparatus | 108,357.65 | 108,357.00 | 100.0% |
| Total Planned Assets | 141,400.12 | 141,371.00 | 100.0% |
| Total Planned Expenditure | 141,538.43 | 153,371.00 | 92.3% |
| Professional Fees | 463.75 | 47,500.00 | 1.0% |
| Repairs and Maintenance | | | |
| PPE repairs and maintenance | 0.00 | 2,500.00 | 0.0% |
| Facilities | 9,231.13 | 31,500.00 | 29.3% |
| Equipment Repairs | 58,046.72 | 90,000.00 | 64.5% |
| Total Repairs and Maintenance | 67,277.85 | 124,000.00 | 54.3% |
| Station Supplies & Tools | 3,387.09 | 6,000.00 | 56.5% |
| Strike Team Expenses | 908.84 | 2,500.00 | 36.4% |
| Tax Collections | 0.00 | 45,218.00 | 0.0% |
| Training and Fitness | 5,454.78 | 25,000.00 | 21.8% |
| Uniform Costs | 683.43 | 4,500.00 | 15.2% |

Placer Hills Fire District
Revenues and Expenses Budget vs. Actual
12/11/2024 48% FY elapsed

| | Jul 1 - Dec 11, 24 | Budget | % of Budget |
|-----------------------------|----------------------|---------------------|-------------------|
| Utilities | 33,004.09 | 60,000.00 | 55.0% |
| Volunteer Awards | 0.00 | 1,500.00 | 0.0% |
| Total Expense | 1,704,355.06 | 4,186,947.00 | 40.7% |
| Net Ordinary Income | -1,257,346.85 | 5,665.00 | -22,195.0% |
| Other Income/Expense | | | |
| Other Income | | | |
| Interest Income | 2.92 | 0.00 | 100.0% |
| Total Other Income | 2.92 | 0.00 | 100.0% |
| Net Other Income | 2.92 | 0.00 | 100.0% |
| Net Income | -1,257,343.93 | 5,665.00 | -22,195.0% |

Placer Hills Fire District

12/11/2024 4:00 PM

Register: Placer County Treasury
 From 11/21/2024 through 12/11/2024
 Sorted by: Date, Type, Number/Ref

| Date | Ref. | Payee | Account | Memo | Decrease | C | Increase | Balance |
|-------------|-------------|--------------|---------------------------|---------------------|-----------------|----------|-----------------|----------------|
| 11/22/2024 | | | Revenue:Charges for S... | Deposit | | | 19,420.87 | 236,132.93 |
| 11/27/2024 | 2023-228 | | Payroll Expenses:Bene... | CalPers Medical | 20,648.71 | | | 215,484.22 |
| 11/27/2024 | 2023-229 | | Repairs and Maintenanc... | HME - Pressur... | 281.10 | | | 215,203.12 |
| 11/27/2024 | 2023-230 | | Utilities:Communicatio... | AT&T CalNet | 162.41 | | | 215,040.71 |
| 11/27/2024 | 2023-231 | | Gas, Diesel and Oil | Hunt & Sons 2... | 949.96 | | | 214,090.75 |
| 11/27/2024 | 2023-232 | | Utilities:Communicatio... | T-Mobile | 155.75 | | | 213,935.00 |
| 11/27/2024 | 2023-233 | | Repairs and Maintenanc... | Anderson's Sier... | 124.51 | | | 213,810.49 |
| 11/27/2024 | 2023-234 | | Gas, Diesel and Oil | Shell Credit | 1,320.18 | | | 212,490.31 |
| 11/27/2024 | 2023-235 | | Payroll Expenses:Bene... | Aflac | 1,848.36 | | | 210,641.95 |
| 11/27/2024 | 2023-236 | | Payroll Expenses:Bene... | United Healthc... | 133.88 | | | 210,508.07 |
| 12/02/2024 | | | Revenue:Charges for S... | Deposit | | | 23,136.51 | 233,644.58 |
| 12/05/2024 | | | Revenue:Charges for S... | Deposit | | | 46,067.50 | 279,712.08 |
| 12/05/2024 | | | -split- | Deposit | | | 39,771.74 | 319,483.82 |
| 12/06/2024 | 2023-237 | | Repairs and Maintenanc... | Napa Auto Part... | 638.52 | | | 318,845.30 |
| 12/06/2024 | 2023-238 | | Repairs and Maintenanc... | Gold Rush Che... | 50.23 | | | 318,795.07 |
| 12/06/2024 | 2023-239 | | Repairs and Maintenanc... | Hills Flat Lum... | 134.63 | | | 318,660.44 |
| 12/06/2024 | 2023-240 | | Lease Payments:St. 86 ... | Union Pacific - ... | 5,304.50 | | | 313,355.94 |
| 12/06/2024 | 2023-241 | | Payroll Expenses:Bene... | Principal - Den... | 2,528.47 | | | 310,827.47 |
| 12/06/2024 | 2023-242 | | Legal Fees:Publication... | Gold Mtn New... | 44.84 | | | 310,782.63 |
| 12/06/2024 | 2023-243 | | Repairs and Maintenanc... | Applegate Gara... | 448.23 | | | 310,334.40 |
| 12/06/2024 | 2023-244 | | Medical:Medical Suppl... | Harris Industria... | 183.36 | | | 310,151.04 |
| 12/06/2024 | 2023-245 | | Repairs and Maintenanc... | Culligan | 180.75 | | | 309,970.29 |
| 12/06/2024 | 2023-246 | | Office:Office Supplies | Sierra Office S... | 8.69 | | | 309,961.60 |
| 12/06/2024 | 2023-247 | | Repairs and Maintenanc... | G&T Truck Re... | 226.99 | | | 309,734.61 |
| 12/06/2024 | 2023-248 | | Repairs and Maintenanc... | Anderson's Sier... | 4.43 | | | 309,730.18 |
| 12/06/2024 | 2023-249 | | Utilities:Water | Meadow Vista ... | 181.15 | | | 309,549.03 |
| 12/06/2024 | 2023-250 | | Utilities:Communicatio... | T-Mobile | 155.75 | | | 309,393.28 |
| 12/06/2024 | 2023-251 | | Gas, Diesel and Oil | Hunts & Sons ... | 641.54 | | | 308,751.74 |
| 12/06/2024 | 2023-252 | | Lease Payments:Copier | Us Bank - Copier | 363.98 | | | 308,387.76 |
| 12/06/2024 | 2023-253 | | Utilities:Trash | Recology Aubu... | 328.48 | | | 308,059.28 |
| 12/11/2024 | | | Revenue:42010 Rental ... | Deposit | | | 790.00 | 308,849.28 |

**PLACER HILLS FIRE MITIGATION
Revenues and Expenses Budget vs. Actual**

July 1 through December 11, 2024

| | Jul 1 - Dec 11, 24 | Budget | \$ Over Budget | % of Budget |
|--|--------------------|-------------------|-------------------|--------------|
| Income | | | | |
| PG700022 Mitigation Fees | | | | |
| Revenues | | | | |
| Mitigation Fees | 52,327.82 | 55,770.00 | -3,442.18 | 93.8% |
| Winchester Fees | 0.00 | 56,320.00 | -56,320.00 | 0.0% |
| Total Revenues | 52,327.82 | 112,090.00 | -59,762.18 | 46.7% |
| 42010 Investment Income | 624.53 | 1,000.00 | -375.47 | 62.5% |
| Total PG700022 Mitigation Fees | 52,952.35 | 113,090.00 | -60,137.65 | 46.8% |
| Total Income | 52,952.35 | 113,090.00 | -60,137.65 | 46.8% |
| Expense | | | | |
| GL54440 Building/Improvements | | | | |
| SC5190 Training Facility | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| SC5190 Admin Building interest | 484.56 | 459.00 | 25.56 | 105.6% |
| SC5190 Admin Building Principal | 32,557.91 | 32,555.00 | 2.91 | 100.0% |
| Total GL54440 Building/Improvements | 33,042.47 | 43,014.00 | -9,971.53 | 76.8% |
| GL54460 Fixed Assets | | | | |
| 2024 Smeal Principal | 0.00 | 68,259.00 | -68,259.00 | 0.0% |
| 2024 Smeal Interest | 0.00 | 13,931.00 | -13,931.00 | 0.0% |
| SC4770 Smeal engine interest | 386.73 | 386.00 | 0.73 | 100.2% |
| SC4710 Smeal engine principal | 25,781.60 | 25,782.00 | -0.40 | 100.0% |
| Total GL54460 Fixed Assets | 26,168.33 | 108,358.00 | -82,189.67 | 24.1% |
| Total Expense | 59,210.80 | 151,372.00 | -92,161.20 | 39.1% |
| Net Income | -6,258.45 | -38,282.00 | 32,023.55 | 16.3% |