



PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949 Alex Harvey Peter Hills Fred Lofrano Russell McCray Mark Wright

NOTICE of a REGULAR MEETING and AGENDA

Wednesday, December 28, 2022 at 6 p.m.

17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722

The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:

<https://us02web.zoom.us/j/7699308229> Meeting ID: 769 930 8229

Find your local number: <https://us02web.zoom.us/j/7699308229>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
 - a. Fire Chief Ian Gow's report
 - b. Fire Marshal Mark D'Ambrogio's report
 - c. Battalion Chiefs Report: Nelson, Slusher, Williamson
 - d. Placer Hills Firefighters Association report:
 - e. Nevada County Professional Firefighters (Local 3800) report
 - f. Board Committee reports:
 - i. Finance Committee: Hills and McCray
 - ii. Long Range: Hills and Lofrano
 - iii. Ad Hoc Committee for reorganizations and mergers: Hills and Harvey
7. Discussion and Action Items:
 - a. Oath of Office for Directors Hills and Lofrano
 - b. Election of Board officers and appointment of Board Committees (action)
 - c. Adoption of the 2022 California Fire Code with amendments, introduce Ordinance Number 2022-01 and conduct a Public Hearing for a first reading, by title only. (action)
 - d. Consider and approve the 1st reading of Lexipol Chapter 12 Board Policies (action)
 - e. Consider and approve the 2nd reading of Chapter 10 Personnel and Chapter 11 Facilities of the Lexipol Policy Manual (action)
 - f. Consider and approve the Administrative Agreement with Newcastle Fire Protection District for the period January 1, 2023 through June 30, 2024 (action)
 - g. Consider and approve moving forward with the use of the Applegate Library property (action)
 - h. Consider and approve the Lease of Property Agreement with Union Pacific Railroad Company for Station 86's location (action)
 - i. Consider and approve additional funding for our recent Capital Expenditure purchases (action)
 - j. Approve the Budget update and monthly expenses (action)
 - k. Approve the meeting dates for 2023 (action)
 - l. Closed Session

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800. District negotiators: Directors Harvey and Lofrano.

Reconvene and report any actions taken in closed session.

8. Director's comments; This time is designated for Directors to:
 - a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
 - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
 - c. Reminder of the next Board meeting (regular or special) date, time and location.
9. Adjournment

Next meeting: January 25, 2023

Chapter 10 - Personnel

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| 1000 - Recruitment and Selection | 1024 - Workplace Violence |
| 1001 - Performance Evaluations | 1025 - Lactation Breaks |
| 1002 - Promotions and Transfers | 1026 - Smoking / Tobacco Products |
| 1003 - Position Descriptions | 1027 - Drug and Alcohol-Free Workplace |
| 1004 - Classification Specifications | 1028 - Personal Appearance Standards |
| 1005 - Career Tracks | 1029 - Uniform Regulations |
| 1006 - Fire Officer Development | 1030 - Badges |
| 1007 - Educational Incentives | 1031 - Identification Cards |
| 1008 - Tuition Reimbursement | 1032 - On-Duty Injuries |
| 1009 - Reporting for Duty | 1033 - Temporary Modified Duty Assignments |
| 1010 - Emergency Recall | 1034 - Return to Work |
| 1011 - Overtime | 1035 - Release of HIPAA-Protected Information |
| 1012 - Discriminatory Harassment (Approved) | 1036 - Line-of-Duty Deaths |
| 1013 - Conduct and Behavior | 1037 - Line-of-Duty Death and Injury Notification |
| 1014 - Personnel Complaints | 1038 - Family Support Liaison |
| 1015 - Outside Employment | 1039 - Funerals |
| 1016 - Personal Projects On-Duty | 1040 - Family and Medical Leave |
| 1017 - On-Duty Voting in Statewide Elections | 1041 - Military Leave |
| 1018 - Personnel Records | 1042 - Pregnancy Disability Leave |
| 1019 - Commendations and Meritorious Service | 1043 - Catastrophic Leave (Approved) |
| 1020 - Grievance Procedure | 1044 - Driver License Requirements |
| 1021 - Wellness and Fitness Program | 1045 - Nepotism and Conflicting Relationships |
| 1022 - Physical Fitness | 1046 - Member Speech, Expression and Social Networking |
| 1023 - Critical Incident Stress Debriefing | 1047 - Anti-Retaliation |
| | 1048 - Sick Leave |

Chapter 11 - Facility

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| 1100 - Facility Security | 1104 - Flag Display |
| 1101 - Emergency Power | 1105 - District Use of Fire Detection & Suppression Systems |
| 1102 - Waste Water Discharge | 1106 - Fire Station Living |
| 1103 - District-Owned Fuel Storage Tanks | |

Chapter 12 - Fire Board Policies

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| 1200 - PURPOSE OF BOARD POLICIES | 1208 - COMMITTEE PARTICIPATION CONFLICT OF INTEREST |
| 1201 - ADOPTION/AMENDMENT OF POLICIES | 1209 - TRAINING, EDUCATION AND CONFERENCES |
| 1202 - PUBLIC COMPLAINTS | 1210 - BOARD MEETINGS |
| 1203 - CODE OF ETHICS | 1211 - BOARD MEETING AGENDA AND BOARD PACKETS |
| 1204 - ATTENDANCE AT MEETINGS | 1212 - BOARD MEETING CONDUCT |
| 1205 - REMUNERATION AND REIMBURSEMENT | 1213 - APPEALS |
| 1206 - BOARD STRUCTURE AND GENERAL STRUCTURE | 1214 - LEGAL REVIEW POLICY |
| 1207 - COMMITTEES OF THE BOARD OF DIRECTORS | |