



PLACER HILLS FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Established 1949 Alex Harvey Peter Hills Fred Lofrano Russell McCray Mark Wright

NOTICE of a REGULAR MEETING and AGENDA

Wednesday, June 22, 2022 at 6 p.m.

17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722

The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:

<https://us02web.zoom.us/j/7699308229> Meeting ID: 769 930 8229

Find your local number: <https://us02web.zoom.us/j/7699308229>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
 - a. Fire Chief Ian Gow's report
 - b. Fire Marshal Mark D'Ambrogio's report
 - c. Battalion Chiefs Report: Nelson, Slusher, Williamson
 - d. Placer Hills Firefighters Association report:
 - e. Nevada County Professional Firefighters (Local 3800) report
 - f. Board Committee reports:
 - i. Finance Committee:
 - ii. Long Range: Update on the Station 84 replacement project
 - iii. Ad Hoc Committee for reorganizations and mergers
 - iv. Ad Hoc Administrative Contract Committee
7. Discussion and Action Items:
 - a. Station 84 replacement project: Recommendation by the Long Range Committee to put the project on hold (action)
 - b. Consider and approve the 1st reading of Lexipol policies Chapter 10 Personnel (see attached list of policies).
 - c. Consider and approve the 1st reading of Lexipol policies Chapter 11 Facility (see attached list of policies).
 - d. Consider and approve the Administrative Contract with Newcastle Fire Protection District (action)
 - e. Consider and approve the Administrative Contract with Penryn Fire Protection District (action)
 - f. Consider and approve the Preliminary Budget for Fiscal Year 2022-2023 (action)
 - i. Consider and adopt Resolution No. 2022-03 approving a 5% Cost of Living Adjustment for the District's direct charges and 3% for Measure A (maximum)
 - g. Consider and approve the Audit for Fiscal Year 2020-2021 prepared by Smith and Newell CPA (action)
 - h. Review the Conflict of Interest code as requested by Placer County Counsel (action)

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

- i. Budget update and approval of expenses (action)
- 8. Director's comments; This time is designated for Directors to:
 - a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
 - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
 - c. Reminder of the next Board meeting (regular or special) date, time and location.
- 9. Adjournment

Next meeting: July 27, 2022

Chapter 10 - Personnel

- 1000 - Recruitment and Selection
- 1001 - Performance Evaluations
- 1002 - Promotions and Transfers
- 1003 - Position Descriptions
- 1004 - Classification Specifications
- 1005 - Career Tracks
- 1006 - Fire Officer Development
- 1007 - Educational Incentives
- 1008 - Tuition Reimbursement
- 1009 - Reporting for Duty
- 1010 - Emergency Recall
- 1011 - Overtime
- 1012 - Discriminatory Harassment (Approved)
- 1013 - Conduct and Behavior
- 1014 - Personnel Complaints
- 1015 - Outside Employment
- 1016 - Personal Projects On-Duty
- 1017 - On-Duty Voting in Statewide Elections
- 1018 - Personnel Records
- 1019 - Commendations and Meritorious Service
- 1020 - Grievance Procedure
- 1021 - Wellness and Fitness Program
- 1022 - Physical Fitness

- 1023 - Critical Incident Stress Debriefing
- 1024 - Workplace Violence
- 1025 - Lactation Breaks
- 1026 - Smoking / Tobacco Products
- 1027 - Drug and Alcohol-Free Workplace
- 1028 - Personal Appearance Standards
- 1029 - Uniform Regulations
- 1030 - Badges
- 1031 - Identification Cards
- 1032 - On-Duty Injuries
- 1033 - Temporary Modified Duty Assignments
- 1034 - Return to Work
- 1035 - Release of HIPAA-Protected Information
- 1036 - Line-of-Duty Deaths
- 1037 - Line-of-Duty Death and Injury Notification
- 1038 - Family Support Liaison
- 1039 - Funerals
- 1040 - Family and Medical Leave
- 1041 - Military Leave
- 1042 - Pregnancy Disability Leave
- 1043 - Catastrophic Leave (Approved)
- 1044 - Driver License Requirements
- 1045 - Nepotism and Conflicting Relationships
- 1046 - Member Speech, Expression and Social Networking
- 1047 - Anti-Retaliation
- 1048 - Sick Leave

Chapter 11 - Facility

- 1100 - Facility Security
- 1101 - Emergency Power
- 1102 - Waste Water Discharge
- 1103 - District-Owned Fuel Storage Tanks

- 1104 - Flag Display
- 1105 - District Use of Fire Detection and Suppression Systems
- 1106 - Fire Station Living