



# PLACER HILLS FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

Established 1949   Alex Harvey   Peter Hills   Fred Lofrano   Russell McCray   Mark Wright

## NOTICE of a REGULAR MEETING and AGENDA

Wednesday, May 26, 2021 at 6 p.m.

17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722

This meeting will be open to in-person attendance. In compliance with the state's public health guidance, the in-person attendance is limited to 25% of the room's capacity and will require 6 feet social distancing.

*The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:*

<https://us02web.zoom.us/j/7699308229> Meeting ID: 769 930 8229

Dial by your location +1 669 900 9128 US (San Jose) Meeting ID: 769 930 8229

Find your local number: <https://us02web.zoom.us/j/kTxrun2HO>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
  - a. Fire Chief Ian Gow's report
  - b. Fire Marshal Mark D'Ambrogio's report
  - c. Battalion Chiefs Report: Nelson, Slusher, Williamson
  - d. Placer Hills Firefighters Association report:
  - e. Nevada County Professional Firefighters (Local 3800) report
  - f. Board Committee reports:
    - i. Chief Recruitment Ad Hoc Committee
    - ii. Long Range Committee regarding Station 84 replacement project
7. Discussion and Action Items:
  - a. Consider and award a contract for the repair of the parking lot at Station 85 (action)
  - b. Report from the Ad-Hoc Committee about discussions with Foresthill Fire Board representatives regarding the possibility of a Joint Operations Agreement (JOA) (information)
  - c. Report from Ad-Hoc the Committee regarding discussions with representatives of the Newcastle and Penryn Fire Districts pertaining to Administrative Services Agreements for Fiscal Year 2021/2022.
    - i. Consider and approve an Administrative Services Agreement with Newcastle Fire Protection District (action)
    - ii. Consider and approve Penryn Board's amendment to the agreement (action)
    - iii. Consider and approve a side letter for Administrative Services for June 2021 with Penryn Fire Protection District (action)
  - d. Select and vote for two candidates for the Special District Representative and Alternate for the Placer County Local Agency Formation Commission (LAFCO) (action)

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

- e. Consider and vote for the candidates to fill the vacancies on the Governing Board of Directors for Fire Agencies Insurance Risk Authority (FAIRA) (action)
  - f. Consider and approve the new billing rates for Fiscal Year 2021/2022 for the district's attorneys Kingsley Bogard LLP. (action)
  - g. Consider and approve to postpone the recruitment process for a new Fire Chief (action)
  - h. Consider and approve the job description for the Office Assistant (action)
  - i. Discuss Chief Gow's paramedic retention proposal (discussion)
  - j. Discuss the Preliminary Budget for Fiscal Year 2021/2022 (discussion)
  - k. Update on the District's CalPERS unfunded liability
  - l. Lexipol Policy review; Consider and approve the 2<sup>nd</sup> reading of Section 8: Records Management (See attached list for the individual policies (action)
  - m. Update on the Department's COVID-19 response (information)
  - n. Budget update and approval of expenses (action)
8. Director's comments; This time is designated for Directors to:
- a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
  - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
  - c. Reminder of the next Board meeting (regular or special) date, time and location.
9. Adjournment

***Next meeting: June 23, 2021 at 6 p.m.***

**Chapter 8 - Records management**

- 800 - Records Management
- 801 - Release of Records
- 802 - Subpoenas
- 803 - Patient Medical Record Security & Privacy
- 804 - Standardization of Station Files