



# PLACER HILLS FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

Established 1949   Alex Harvey   Peter Hills   Fred Lofrano   Russell McCray   Mark Wright

### NOTICE of a REGULAR MEETING and AGENDA

Wednesday, April 28, 2021 at 6 p.m.

17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722

Due to the room's capacity and the need for social distancing, public access is solely by telephonic/online. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should call (530) 878-0405 at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations.

**To access the Zoom teleconference meeting:**

<https://us02web.zoom.us/j/7699308229> Meeting ID: 769 930 8229

Dial by your location +1 669 900 9128 US (San Jose) Meeting ID: 769 930 8229

Find your local number: <https://us02web.zoom.us/j/7699308229>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
  - a. Fire Chief Ian Gow's report
  - b. Fire Marshal Mark D'Ambrogio's report
  - c. Battalion Chiefs Report: Nelson, Slusher, Williamson
  - d. Placer Hills Firefighters Association report:
  - e. Nevada County Professional Firefighters (Local 3800) report
  - f. Board Committee reports:
7. Discussion and Action Items:
  - a. Consider and approve updated rent proposal from Casey Spencer (Unit 1B) for June 2021 to June 2022 (action)
  - b. Report from Ad-Hoc Committee regarding discussions with Foresthill Fire Board representatives regarding the possibility of a Joint Operations Agreement (JOA) (information)
  - c. Report from Ad-Hoc Committee regarding discussions with representatives of the Newcastle and Penryn Fire Districts pertaining to Administrative Services Agreements for Fiscal Year 2021/2022.
    - i. Consider and approve an Administrative Services Agreement with Penryn Fire Protection District (action)
  - d. Board review and acceptance of the flyer for the Fire Chief's position submitted by Bob Murray and Associates (action)
  - e. Report from the Long Range Committee regarding the Station 84 Replacement Project Preliminary Design concepts as presented by Lionakis.

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

- i. Consider and approve the Civil Engineer from Lionakis to move forward with a topographic land survey of the Meadow Vista Station 84 site at an additional cost of \$9,000 (action)
  - f. Discuss options for the District's CalPERS unfunded liability (action)
  - g. Lexipol Policy review; Consider and approve the 2<sup>nd</sup> reading of Section 7: Equipment and Technology (See attached list for the individual policies (action)
  - h. Lexipol Policy review; Consider and approve the 1<sup>st</sup> reading of Section 8: Records Management (See attached list for the individual policies (action)
  - i. Consider and Approve Resolution No. 21-01 requesting the collection of charges on the Placer County tax roll for tax year 2021/2020
  - j. Update on the Department's COVID-19 response (information)
  - k. Budget update and approval of expenses (action)
  - l. Closed Session
    - i. CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800 BC Unit, District negotiators: Directors Harvey and Lofrano.  
Reconvene and report any action taken in closed session.
  - m. Consider and approve the MOU with NCPF, Local 3800 for the term of January 1, 2021 – December 31, 2023 (action)
  - n. Consider and approve the MOU with NCPF, Local 3800 Battalion Chiefs Unit for the term of January 1, 2021 – December 31, 2023 (action)
  - o. Consider and approve the salary adjustment for Administrative personnel: Fire Chief, Fire Marshal and District Manager (action)
8. Director's comments; This time is designated for Directors to:
- a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
  - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
  - c. Reminder of the next Board meeting (regular or special) date, time and location.
9. Adjournment

***Next meeting: May 26, 2021 at 6 p.m.***

**Chapter 7 - Equipment and Technology**

- 700 - Use of District-Owned and Personal Property
- 701 - Personal Communication Devices
- 702 - Vehicle/Apparatus Inspections and Maintenance
- 703 - Use of District Vehicles
- 704 - Information Technology Use
- 705 - Mobile Data Terminal Use
- 706 - Knox-Box® Access
- 707 - Communications Operations
- 708 - Public Alerts
- 709 - Photography and Electronic Imaging
- 710 - Non-Official Use of District Property

**Chapter 8 - Records management**

- 800 - Records Management
- 801 - Release of Records
- 802 - Subpoenas
- 803 - Patient Medical Record Security & Privacy
- 804 - Standardization of Station Files