**NOTICE of a REGULAR MEETING and AGENDA**

**Monday, December 23, 2020 at 6 p.m.**

**17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722**

Due to the room’s capacity and the need for social distancing, public access is solely by telephonic/online. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should call (530) 878-0405 at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations.

***To access the Zoom teleconference meeting:***

<https://us02web.zoom.us/j/7699308229?pwd=eENUSCtxcGtwYUJxUUJXMnFJQVVqQT09>

Meeting ID: 769 930 8229 Passcode: 8780405

Dial by your location +1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kwDWdcEIW>

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
   1. Fire Chief Ian Gow’s report
   2. Fire Marshal Mark D’Ambrogi’s report
   3. Battalion Chiefs Nelson and Slusher’s report
   4. Placer Hills Firefighters Association report:
   5. Nevada County Professional Firefighters (Local 3800) report
   6. Board Committee reports:
7. Discussion and Action Items:
   1. Administer Oath of Office for Directors Harvey, McCray and Wright.
   2. Approve the hiring of Battalion Chief John Williamson, followed by his oath of office and badge pinning ceremony (action)
   3. Consider and approve the 2nd reading of Chapter 3 of the Lexipol Policy Manual; General Operations – see attached list of policies (action)
   4. Consider and approve the 1st reading of Lexipol Chapter 2 Policies; 213 Credit Cards, 214 Payroll and Chapter 4 Fire Prevention – See attached (action)
   5. Consider requests to waive and refund the Measure A assessments by Michael Dinsmore and Steven Manning (action)
   6. Consider and approve the District’s Audit for Fiscal Year 2019/2020 prepared by Robert Johnson Accounting (action)
   7. Discuss the District’s CalPERS unfunded liability (discussion)
   8. Budget update and approval of expenses.
   9. Approve the dates for the Regular Board meetings in 2021 (action)
   10. Closed Session
       1. CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800, District negotiators: Directors Harvey and Lofrano.

Reconvene and report any actions taken in closed session.

1. Director’s comments; This time is designated for Directors to:
   1. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
   2. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
   3. Reminder of the next Board meeting (regular or special) date, time and location.
2. Adjournment

***Next meeting: January 27, 2021 at 6 p.m.***

***Placer Hills-Newcastle-Foresthill Fire District***

***Joint Fire District Policy Manual***

**Chapter 3 - General Operations. . . . . . . . . . . . . . . . . . 55**

300 - Incident Management. . . . . . . . . . . . . . . . . . . 56

301 - Emergency Response. . . . . . . . . . . . . . . . . . . 57

1. - Fire Ground Accountability . . . . . . . . . . . . . . . . . 59
2. - Rapid Intervention/Two-In Two-Out. . . . . . . . . . . . . . . 61
3. - Urban Search and Rescue (USAR). . . . . . . . . . . . . . . 64

305 - Tactical Withdrawal. . . . . . . . . . . . . . . . . . . . 67

306 - Response Time Standards. . . . . . . . . . . . . . . . . 71

307 - Aircraft Operations. . . . . . . . . . . . . . . . . . . . 74

308 - Atmospheric Monitoring for Carbon Monoxide. . . . . . . . . . . 76

309 - Staging. . . . . . . . . . . . . . . . . . . . . . . . 78

310 - High-Rise Incident Management. . . . . . . . . . . . . . . . 81

311 - Elevator Entrapments. . . . . . . . . . . . . . . . . . . 82

1. - Elevator Restrictions during Emergencies. . . . . . . . . . . . . 84
2. - Swiftwater Rescue and Flood Search and Rescue Responses. . . . . . 85
3. - Confined Space Rescue Response. . . . . . . . . . . . . . . 87

315 - Wildland Firefighting . . . . . . . . . . . . . . . . . . . . 90

316 – Trench Rescues. . . . . . . . . . . . . . . . . . . 92

317 - Carbon Monoxide Detector Activations . . . . . . . . . . . . . 93

318 - Safely Surrendered Baby Law. . . . . . . . . . . . . . 97

319 - Abandoned Infants. . . . . . . . . . . . . . . . . . . . 99

320 - Hazardous Materials Response. . . . . . . . . . . . . . . 101

321 - News Media Relations. . . . . . . . . . . . . . . . . . 103

322 - Scene Preservation. . . . . . . . . . . . . . . . . . . 107

323 – Child Abuse Reporting. . . . . . . . . . . . . . . . . . 110

324 - Disposition of Valuables . . . . . . . . . . . . . . . . . 111

325 - Performance of Duties. . . . . . . . . . . . . . . . . . 113

1. – Adult Abuse. . . . . . . . . . . . . . . 116
2. - Traffic Collisions.. . . . . . . . . . 119

328 - Line-of-Duty Death Investigations. . . . . . . . . . . . . . . 120

329 - National Fire Incident Reporting System (NFIRS). . . . . . . . . . 125

330 - Volunteer Program. . . . . . . . . . . . . . . . . . . 127

331 - Ride-Along Program. . . . . . . . . . . . . . . . . 130

332 - Grocery Shopping On Duty. . . . . . . . . . . . . . . . . . 131

1. - Chaplains. . . . . . . . . . . . . . . 138
2. - Active Shooter and Other Violent Incidents . . . . . . . . . . . . 143
3. - Duty Firearms and Use of Force. . . . . . . . . . . . 143

***Placer Hills-Newcastle-Foresthill Fire District***

***Joint Fire District Policy Manual***

**Chapter 2 - Organization and Administration**

213 - Credit Card Policy. . . . . . . . . . . . . .

214 - Payroll Policy. . . . . . . . . . . . . . . .

**Chapter 4 - Fire Prevention. . . . . . . . . . . . . . . . . . . 146**

400 - Fire Inspections. . . . . . . . . . . . . . . . . . . . 147

401 - Permits. . . . . . . . . . . . . . . . . . . . . . . 150

402 - Fire Investigations. . . . . . . . . . . . . . . . . . . . 152

403 - Code Enforcement. . . . . . . . . . . . . . . . . . . . 155

404 - Alternative Materials and Methods Requests. . . . . . . . . . . 157

405 - Public Education. . . . . . . . . . . . . . . . . . . . 159

406 - Fireworks Displays. . . . . . . . . . . . . . . . . . . . 162

407 - Hazardous Materials Disclosures. . . . . . . . . . . . . . . 167

408 - Maximum Occupancy - Overcrowding. . . . . . . . . . . . . 170

409 - Juvenile Fire setter Referrals. . . . . . . . . . . . . . . . . 172

410 - Fire Watch Services. . . . . . . . . . . . . . . . . . . 175