



# PLACER HILLS FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

Established 1949   Alex Harvey   Peter Hills   Fred Lofrano   Russell McCray   Mark Wright

### NOTICE of a SPECIAL MEETING and AGENDA

Monday, November 23, 2020 at 6 p.m.

**17020 Placer Hills Road, Unit 2A, Meadow Vista CA 95722**

*The meeting will also occur via a Zoom video teleconference. To access the Zoom meeting:*

<https://us02web.zoom.us/j/7699308229?pwd=eENUSCtxcGtwYUJxUUJXMnFJQVVqQT09>

[Meeting ID: 769 930 8229](#)   [Passcode: 8780405](#)

[Dial by your location](#)   [+1 669 900 9128 US \(San Jose\)](#)

[Meeting ID: 769 930 8229](#)   [Passcode: 8780405](#)

[Find your local number: https://us02web.zoom.us/u/kb46Ws38j7](#)

*If you require ADA accommodation, please call (530) 401-4279 prior to 10 a.m. on the day of the meeting*

1. Call to Order, Pledge of Allegiance and Roll Call
2. Agenda Approval; Board action may be taken on any item on this agenda.
3. Minutes Approval; Prior meeting(s) minutes:
4. Public Comment; Persons may address the Board on matters not on the agenda. Topics should be of jurisdictional interest to the Fire District. Please limit your comments to 5 min. as the Board is not permitted to take any action on non-agenda items.
5. Correspondence (not covered in agenda items):
6. Information Items:
  - a. Fire Chief Ian Gow's report
  - b. Fire Marshal Mark D'Ambrogio's report
  - c. Battalion Chiefs Nelson and Slusher's report
  - d. Placer Hills Firefighters Association report:
  - e. Nevada County Professional Firefighters (Local 3800) report
  - f. Board Committee reports:
7. Discussion and Action Items:
  - a. Reject claim against the Fire District for \$4,610.23 for property damages submitted by Mid-Century Insurance Company.
  - b. Review the proposals and award the contract for the installation of a back-up generator at the Administration offices at 17020 Placer Hills Rd., Meadow Vista.
  - c. Review the proposals and award the contract to provide recruitment services for the District's next Fire Chief.
  - d. District Policy: Consider and approve the 2<sup>nd</sup> reading of the following polices:
    - 1) 201 Emergency Action Plan & Fire Prevention Plan
    - 2) 205 Liability Claims
    - 3) 206 Electronic Mail
    - 4) 207 Administrative communications
    - 5) 208 Minimum Staffing Levels
    - 6) 209 Post Incident Analysis
    - 7) 210 Annual Planning Calendar
    - 8) 211 Solicitation of Funds
  - e. Consider and approve the 1<sup>st</sup> reading of Section 3 of the Lexipol Policy Manual; General Operations – see attached list of policies.
  - f. Consider and approve the agreement for services with the Placer County Auditor-Controller for Fiscal Year 2020/2021 for a cost of \$1,509.11

Note: Placer Hills Fire District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. Please contact the District Office at (530) 878-0405 in advance of the meeting to enable the District to arrange reasonable accommodations for participation in the meeting. Except for records that are exempt from disclosure under the California Public Records Act, agendas and other writings relating to this agenda and meeting which are distributed to the Board Members prior to or at this meeting are available to the public.

- g. Consider and set the date for the Board meeting in December
- h. Budget update and approval of expenses.
- i. Closed Session
  - a. CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800, District negotiators: Directors Harvey and Lofrano.  
Reconvene and report any actions taken in closed session.
- 8. Director's comments; This time is designated for Directors to:
  - a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.
  - b. Request item(s) for inclusion in subsequent meetings, or request a Special Meeting.
  - c. Reminder of the next Board meeting (regular or special) date, time and location.
- 9. Adjournment

***Next meeting: December 23, 2020 at 6 p.m.***

**Placer Hills-Newcastle-Forest Hill Fire District  
Joint Fire District Policy Manual**

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