

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING: August 26, 2020

Held in Unit 2A, 17020 Placer Hills Rd., Meadow Vista and also by a Zoom teleconference.

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None.

Staff in attendance: Chief Gow, District Manager Lofrano, Battalion Chiefs Nelson and Slusher.

2. Agenda approval:

Motion made and passed unanimously to accept the posted agenda. (Wright/Lofrano).

3. Approval of the minutes: Motion made and passed to approve the minutes of the regular meeting held on July 22, 2020. (McCray/Wright).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None.

6. Information Items:

a. Fire Chief Ian Gow

- The district is running smoothly. Our strike team engine should be returning home tomorrow.
- Chief Gow is working on a staffing plan to hire a 3rd Battalion Chief and a part-time Fire Marshal. There have been 2 command staff meetings and a Captains' meeting. Chief Gow still has to meet with the union.
- We are keeping up with the prevention duties with Chief Gow handling the plan checking and variance requests.
- The state mandated inspections have not been completed to comply with Senate Bill 1205.
- The bonnets of the hydrants in Winchester have been painted the wrong color. We have ordered the pressure testing equipment to test the hydrants at a cost of \$1,700. Winchester residents are discussing putting up a gate on a major artery into their community.
- Chief Higgins resigned from Penryn Fire District to take a position with the State OES. The Penryn Board has requested proposals from Cal Fire and South Placer for administrative services.
- Chief Gow and representatives of the Newcastle Fire Board have been meeting with Placer County Treasurer Windeshausen to discuss a loan for the new fire station. The proposed bid for construction is approximately \$3,100,000 with an additional \$500,000 for items not included in the bid. A position paper was sent to the Treasurer

yesterday and we should hear back from her soon. Any county funding will need to be approved by the Board of Supervisors.

- Chief Gow is meeting with Chief Ridley of Foresthill tomorrow.
- The 2 Battalion Chiefs are currently working 3 days on and 3 days off. Chief Slusher and his wife are expecting a baby next month. Chief Gow is willing to help with duty. The Battalion Chiefs have also been covering the duty for Penryn Fire District.

Battalion Chief Slusher

- Chief Slusher recognized the women on the department as it was "Women's Equality Day".
- The call volume for July was slightly down compared from a year ago.
- Placer County is on the State's COVID-19 watch list. The majority of patients with COVID-19 in our hospitals are out of county residents.

Battalion Chief Nelson

- The new Type 1 Smeal engine is now in service. Chief Nelson is working on a socially distant "push in" ceremony. We are keeping up with fleet maintenance.
- This is the first meeting held in Unit 2A of our administration building. Staff has made changes to the offices and training room at Station 84.
- All annual testing has been completed.
- Chief Nelson is working on a RFP to repair the parking lot at Station 85. The AC unit at Station 84 was replaced due to a catastrophic failure.
- The strike team engine will be returning from the Moc fire in Tuolumne tomorrow and will probably be dispatched out again soon.

e. Finance Committee report by President Hills:

- The Finance committee met to discuss the Fire Impact Fee Study. The committee will meet again in September to finalize the budget.

The open meeting was adjourned and the Board went into closed session at 6:27 pm. Director Hills recused himself from the first and second items of closed session.

7. Discussion and Action Items:

a. Closed Session

- i. CONFERENCE WITH LEGAL COUNSEL; Pursuant to California Government Code § 54956.9(b): Anticipated Litigation (one case)
- ii. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; Pursuant to California Government Code Section 54957
- iii. California Government Code § 54957.6(a) CONFERENCE WITH LABOR NEGOTIATORS REGARDING PROPOSED UNIT REPRESENTATION (BATTALION CHIEFS/LOCAL 3800) District Negotiators: Directors Harvey and Lofrano, and Paul R. Gant, Kingsley, Bogard
- iv. CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800, District negotiators: Directors Harvey and Lofrano.

The open meeting was reconvened at 7:18 pm. Director Harvey reported that no action was taken under item (i) of closed session as there was no longer a

complaint pending. Director Harvey reported that item (ii) was delegated to the Fire Chief. Under item (iii), Director Hills reported that the Board voted 5 – 0 to approve the Memorandum of Understanding with Local 3800's representation of the Battalion Chiefs and authorized Chief Gow to sign the MOU. The Board will be able to take action on the Resolution accepting Local 3800 as the Exclusive Representative for the Battalion Chiefs once the Local signs the MOU. No action was taken under item (iv) due to fire activity.

b. Nevada County Professional Firefighters, Local 3800:

MOU and Resolution were continued to next month's meeting

c. Public Hearing for the Placer Hills Fire Protection District Development Impact Fee Study presented by Capitol PFG. Adoption of Resolution No. 2020-08 approving the study and implementation of the fee schedule:

The Finance committee met with Jeff Small from Capitol PFG. He recommended a single fee per square foot for all new construction. Motion made and seconded to accept the Fire Impact Study and adopt Resolution No. 20-08 with a fee schedule of \$0.98 per square foot. (Lofrano/Harvey). The meeting was open for public comment. There being none, the motion was passed unanimously.

d. Budget update and approval of expenses:

Motion made and passed unanimously to accept the budget update and the expenses of \$122,413.27 for July and August, 2020.

8. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director Harvey will miss next month's meeting.

President Hills reported that there was no contest for the open Board seats at the November elections and he congratulated the incumbents. There was also no contest for the Board positions for Newcastle but both Foresthill and Penryn Board positions will be up for election in November. Auburn City is moving forward with a ballot measure to increase the sales tax.

b. *Request items for inclusion in subsequent meetings or request a special meeting:*


Finance Committee meeting will be scheduled to review the final budget.

c. *Reminder of next Board meeting(s): September 23, 2020*

9. Adjournment:

There being no further business, the meeting was adjourned at 7:34 pm.

Respectfully submitted by: _____


Gillian Lofrano, Board Secretary

Approved by: _____

