

# BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT  
P.O. Box 350, Meadow Vista, CA 95722  
(530) 878-0405 Fax (530) 878-0959  
[www.placerhillsfire.org](http://www.placerhillsfire.org)



Alex Harvey  
Peter Hills  
Fred Lofrano  
Russell McCray  
Mark Wright

---

## MINUTES OF THE REGULAR MEETING: August 28, 2019

### 1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None.

Staff in attendance: Chief Kushen, District Manager Lofrano, Fire Marshal Brothers and Battalion Chiefs Nelson and Slusher.

### 2. Agenda approval:

A motion was made and passed unanimously to add emergency item 7j, Resolution No. 2019-06 delegating the Fire Chief the authority to make determinations of disability retirements to CalPERS on behalf of the district. (Wright/Lofrano). A second motion was made and passed unanimously to add an emergency item under 7a, closed session, regarding information received today by the real property negotiator. (Lofrano/McCray). Director Wright requested that 7d be continued to next month as the Board has not received the Ordinance. Motion made and passed unanimously to accept the amended agenda. (Lofrano/Wright).

### 3. Approval of the minutes: Motion made and passed unanimously to approve the minutes of the regular meeting on July 24, 2019. (Lofrano/Wright). A second motion was made and passed unanimously to approve the minutes of the Special meeting held on August 20, 2019. (Lofrano/Wright).

### 4. Public Comment: None.

### 5. Correspondence (not covered in Agenda items below): None.

### 6. Information items:

#### a. *Fire Chief Kushen*

- We had 104 calls for the past month, 25 were mutual aid. The B shift crew delivered a beautiful baby girl. We had a semi-truck fire, a 2½ acre vegetation fire at the gravel pit in Meadow Vista and a fatal motor cycle accident.
- The Limited Term firefighters have started on all 3 shifts at Station 86. We have used the background investigator services for a potential new hire for one of our contracting agencies.
- We have accepted a donation of office furniture from S-SV EMS agency. Acting Battalion Chief Slusher is working on a proposal for ballistic body armor from the EMS ambulance grant funding.
- PG&E has made excellent progress with the Winchester shaded fuel break.
- The Placer County Fire Chiefs discussed the AMR ambulance contract. It was suggested that AMR could be the billing agency for 1<sup>st</sup> responder fees. Chief Kushen also suggested including EMS re-certification fees in the contract.

- County representatives gave an update on countywide emergency planning and evacuation at the Foresthill Forum. Placer County is hosting California Insurance Commissioner Ricardo Lara for a community town hall tonight in Auburn on the fire insurance challenges facing many Placer residents.
- Our ISO evaluation for all 3 districts is scheduled at the end of October.

*Battalion Chief Nelson*

- The Scotts SCBAs have been delivered and will be in service in 6 to 8 weeks.
- We are working on the tenant improvement plans for the administration offices. We will get the structural engineer to review the remodel at Station 84.

*Battalion Chief Slusher*

- We are still having issues with the County's new CAD system.
- We are working with FEMA to extend the grant period for the burn simulator prop.
- We are working on a regional county training for the new SCBAs in-service, and fit-testing.

*Fire Marshal Brothers*

- We have collected over \$4,000 in fire code inspection fees.
- Fire Marshal Brothers completed the hazard abatement ordinance shortly before the board meeting. He apologized for the lateness of the document. He amended the ordinance with the recommendations from the Board last month. The ordinance was continued to next month.

c. *Association report by Engineer Sutherland*

- Preparing for "Fill the Boot"
- The association received a substantial donation for catering a wedding.

e. *Directors reports:* Director Hills reported that he and Director McCray plan to meet with the Newcastle Board representatives regarding Fire Marshal and mechanic services.

7. Discussion and Action Items:

The open meeting was adjourned at 6:28 pm and the Board went into closed session.

a. Closed Session:

- i. CONFERENCE WITH LEGAL COUNSEL pursuant to California Government Code § 54957.6(a) District negotiators: Directors Harvey and Lofrano;
- ii. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to California Government Code § 54956.8;

The open meeting was reconvened at 7:55 pm. Director Hills reported that under item 1 of closed session, the Board met with legal counsel and gave direction to the negotiating team. Item 2 was rescinded from the agenda as it was not considered an emergency item.

b. Approve a petition from the Nevada County Professional Firefighters, IAFF Local 3800 to represent the apprentice employees:

The Board received a petition from Local 3800 to represent the apprentice employees. Motion made and passed unanimously to adopt Resolution No. 2019-05 approving Local 3800's petition. (Lofrano/Harvey). Motion made and passed unanimously to approve the notice of valid recognition to be sent to the apprentice employees. (Lofrano/Harvey).

c. Approve the MOU with Local 3800:

This item was continued to next month.

d. Approve the first reading of Ordinance 2019-03 Abatement of Hazardous Vegetation:

This item was continued to next month.

e. Approve a contract for audit services:

Robert Johnson Accounting and Fechter & Company submitted proposals for the audit services for the district. Motion made and approved unanimously to continue with Robert Johnson Accounting with a 3-year contract, starting at a cost of \$6,150 for fiscal year 2018-2019 and an annual \$50 increase for the subsequent 2 years. (Lofrano/McCray).

f. Approve the surplus of the Drager breathing apparatus:

Other agencies are interested in purchasing the Drager breathing apparatus. Motion made and approved unanimously to surplus the Drager SCBAs when they are no longer needed. (Lofrano/McCray).

g. Approve a contract to update the Capital Improvement Plan and Impact Fee schedule:

Capitol PFG and Willdan Financial Services submitted proposals to update the Capital Improvement plan and Impact Fee Schedule. Motion made and passed unanimously to accept the proposal from Capitol PFG with a fee not to exceed \$5,000. (Lofrano/McCray).

h. Discuss the appeals process for the Measure "A" parcel tax:

Staff is working on the appeals process and application for next month's meeting.

i. Budget update and approval of expenses:

We have not received the final reports from the County for Fiscal Year 2018-2019. Motion made and passed unanimously to approve the budget update and the expenses of \$528,837.85 from July 1 through August 27, 2019. (Lofrano/McCray).

j. Emergency item; Resolution No. 2019-06 delegating the Fire Chief the authority to make the determination of disability retirements on behalf of the district to Cal PERS :

Motion made and approved unanimously to adopt Resolution No. 2019-06 delegating the authority to the Fire Chief. (Lofrano/McCray).

8. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

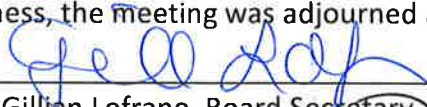
b. *Request items for inclusion in subsequent meetings or request a special meeting: A closed session for Conference with the Real Property Negotiator was placed on next month's agenda. Director Harvey will miss the September meeting.*

c. *Reminder of next Board meeting: Regular meeting September 25, 2019 at 6 pm.*

9. Adjournment:

There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully submitted by: \_\_\_\_\_

  
Gillian Lofrano, Board Secretary

Approved by: \_\_\_\_\_

