

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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(530) 878-0405 Fax (530) 878-0959
www.placerhillsfire.org



Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING; November 21, 2016

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None

Staff in attendance: Chief Gow, District Manager Lofrano and Captain Nelson.

2. Agenda approval:

The posted agenda was approved. (Wright/McCray)

3. Approval of the minutes:

The minutes for the regular meeting on October 26, 2016 were approved. (Lofrano/Wright).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None

6. Information items:

a. Chief Ian Gow's report:

- A Foresthill woman was seriously injured when she was run over by a vehicle. Captain Drone had to "tap" her chest. There was another bad vehicle accident on Foresthill Road.
- Foresthill has submitted a grant for SCBAs.
- All incumbents were re-elected onto Foresthill's Board of Directors.
- Chief Gow, Captain Nelson and District Manager Lofrano are organizing Newcastle. We will share our policies and procedures with Newcastle.
- Retired Fire Chief Bettencourt and Mr. Kahrl have been elected onto Newcastle's Board of Directors. Provisional results have 2 votes separating Ms. Elder and Mr. Mackenroth. Chief Gow gave his first official fire chief report at the Newcastle meeting. He updated everyone on what's happening in the County.
- Chief Gow responded to his first Newcastle structure fire. He conducted the fire investigation.

b. Firefighters Association Report:

- Christmas Party on December 10 at the Applegate Civic Center – all welcome

d. Report by Captain Nelson:

- Placer Hills sent a Chief Officer, an engine and the water tender to a large structure fire in Auburn. A tractor rollover fatally injured the driver.
- Captain Lippold is working on the annual maintenance of the fleet.

e. Fire Chief Recruitment Committee (Directors Hills and Lofrano):

- Directors Hills and Lofrano approved the final draft of the agreement with Crabtree. The target date for employment will be no sooner than March 31, 2017.

7. Discussion and Action Items:

a. District Plan for Administrative and Duty Coverage for Foresthill and Newcastle Fire Districts:

Chief Gow will meet with Chief Ruffcorn, Auburn City and Chief Gow and Captain Nelson will meet with Auburn City's Battalion Chiefs to discuss duty coverage. Auburn City is hiring a third Battalion Chief. Captain Nelson will manage Placer Hills and take over Newcastle under Chief Gow's supervision. A Foresthill Captain resigned. Foresthill now has 3 vacant positions – Captain, Lieutenant and Apprentice. Hopefully Auburn City will provide duty officer coverage by December 1. The contracts with Foresthill and Newcastle only provide fill-in coverage for Captain Nelson when he moves to administration. They do not fund a full-time position. Foresthill's contract expires on June 30, 2017. Captain Drone has been working shifts at Foresthill. Captain Nelson will be able to assist with daytime duty coverage. Foresthill is getting a fire chief and duty coverage for an extra \$5,000. When Captain Nelson is moved to administration, Chief Gow and Captain McCarthy will cover duty at the weekends.

b. Loan of Engine 85 to Foresthill while their engine is being repaired:

Chief Gow requested to loan the reserve Engine 85 to Foresthill while their engine goes in for maintenance. It will take approximately 30 days. Chief Gow will formalize the loan agreement and insurance documents. Board requested that Placer Hills would be able to get the engine back at any time, if it was required by the district. Motion made and passed unanimously to loan Engine 85 to Foresthill Fire District. (Lofrano/McCray).

c. Discussion on Funding Sources, additional data for County and Election in 2017:

The Fire Chiefs and Board Representatives met with the County's management team regarding fire services in Placer County. At tomorrow's meeting of the Board of Supervisors, Ms. Windeshausen, the Placer County Treasurer-Tax Collector, will present the concept of a ballot measure for increased funding for the failing fire districts. She will also recommend approval of a \$242,000 contract for the services of SCI Consulting Group to assist with the feasibility and ballot preparation activities. Possible dates for mail out ballots are May 2, 2017 or in August, 2017. Ms. Windeshausen is still working on the funding of the election. Foresthill Fire District has a Blue Ribbon Committee working on their ballot measure campaign.

d. Budget update and approval of expenses for October/November 2016:

We are over budget in medical, maintenance and overtime expenses. Motion made and passed unanimously to accept the budget update and the expenses for October/November 2016. (McCray/Harvey).

e. Set date for December meeting:

The next regular meeting was set for December 20, 2016 at 6 pm.

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*
- b. *Request items for inclusion in subsequent meetings, or request a special meeting:*
- c. *Reminder of next Board meeting: December 20, 2016 at 6 pm.*

9. Adjournment:

Motion made and approved by all to adjourn the meeting at 7:20 pm. (Harvey/Wright).

Respectfully submitted by: _____
Gillian Lofrano, Board Secretary

Approved by:

Alex Harvey _____

Peter Hills _____

Fred Lofrano _____

Russell McCray _____

Mark Wright