

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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www.placerhillsfire.org



Kelly Fulfer
Peter Hills
Gary Johnson
Fred Lofrano
Bret Tresidder

MINUTES OF THE REGULAR MEETING; September 5, 2012

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 7:00 p.m.

Directors in attendance: Fulfer, Hills, Johnson, Lofrano and Tresidder.

Staff in attendance: Chief Gow, Business Manager Lofrano, Captains McKinney and Nelson, Engineers Hollingsworth, Maloney, Paskey and White, FFs Baker and Intern Lyons

Guests: Mr. Harvey, Mr. Hoffecker, Mr. McCray, Mr. & Mrs. Stuart and Nicole Booth.

2. Agenda approval:

The agenda was approved as posted. (Johnson/Tresidder).

3. Approval of the minutes:

The minutes of the regular meeting on August 1, 2012 were approved as written. (Lofrano/Tresidder).

4. Public Comment:

Mr. Russell McCray generously donated \$500 for the new station signs being made by local scout Jeffrey Holt for his eagle project.

Stephanie Campbell-Stuart and Alex Harvey were introduced. They will be taking office as members of the Fire Board after the November election replacing Directors Fulfer and Lofrano.

5. Correspondence (not covered in Agenda items below): None

6. Information items:

a. *Fire Chief Ian Gow's report*

- Two district engines were assigned to the Robbers fire and Brush 86 was on a strike team in Northern California for 2 weeks. Great effort by all to keep district staffed.
- Ran multiple calls at the same time on several occasions.
- Stephanie Campbell-Stuart and Captain Nelson applied for a SAFER grant for 18 full-time positions for 2 years. There is a good chance that we will get 50% of the funding. They will apply again next year.
- Chief Gow is the Operational Area Coordinator for Placer County. He has been instrumental in getting strike team leader/trainee experience for our Captains.
- Chief Gow, as President of the Placer County Fire Chiefs Association has created a committee to discuss countywide cooperation through potential mergers and sharing of staff and equipment.
- The County has purchased a new computer aided dispatch system which will be able to system status the responders on other CAD systems. The County is looking at "Decon" software which is an automated move up and cover program. County is also doing a trial run of "Rip and Run" at Station 84 which will automatically print dispatch call information on the station's printer.

- b. *Association report by President Maloney*
 - The Association is sponsoring members in the Safe Kids Golf Tournament. Safe Kids supplies the bike helmets and life jackets for our programs.
 - Also sponsoring members participating in the 9/11 Stair Climb.
- d. *PHFSEA (Local 2800) report by Captain Nelson*
 - Invited all to visit the soda booth at the Nevada County Fair on Sept. 21 – 23.

7. Discussion and Action Items:

- a. *Introduction of Volunteer Academy Graduates:*

5 volunteers graduated from the multi-agency academy with Cal Fire, Iowa Hill and Auburn City. Captain Nelson introduced volunteer Andrew Baker. The new volunteers have started driver/operator training.
- b. *Policy review and amendments:*
 - I. Conflict of Interest biennial review requested by Placer County Counsel: Motion made and unanimously approved that no amendments to the Conflict of interest policy were required at this time. (Fulfer/Tresidder).
 - II. Apprentice Employee Job Description: Motion made and passed unanimously to extend the employment list for a second year when all current apprentices return for another term. (Lofrano/Johnson).
 - III. Volunteer Intern program: The \$100 rental fee for structure turnouts was removed as this gear is checked in-house. Motion made and approved unanimously to accept the changes to the Volunteer Intern program. (Lofrano/Tresidder).
 - IV. Health & Safety policy, first reading: Motion made and approved unanimously to accept the first reading of this policy. (Johnson/Tresidder).
- c. *Resolution No. 2012-04 approving the Appropriation Limit for fiscal year 2012-2013:*

Motion made and passed by all to adopt Resolution No. 2012-04 establishing the district's Appropriation limit at \$1,282,098.85 for fiscal year 2012-2013. (Fulfer/Lofrano)
- d. *Resolution No. 2012-05 determining a member's disability:*

Chief Gow certified that he had received the member's medical evaluation but HIPAA laws prohibited him for making this a public document. Motion made and passed unanimously to adopt Resolution No. 2012-05 finding that the employee is incapacitated from the performance of his firefighting duties. (Johnson/Fulfer).
- e. *Mr. Hoffecker's suggestion to raise funds for the fire district:*

The local school accepts donations at its district office and tracks them in their accounting program. Mr. Hoffecker will organize publicity to solicit donations on behalf of the fire district. The Board thanked Mr. Hoffecker for his support.
- f. *Adoption of the final budget for fiscal year 2012-2013:*

Director Hills stated that the proposed final budget does not include any of the cost-saving recommendations of the Finance Committee and so does not affect the work conditions of the employees. Funding for the depreciation of the vehicles and equipment has been included in the proposed budget. Staff has reduced the annual vehicle replacement costs to \$115,000 and small equipment costs to \$50,000. Strike team activity this year has generated approximately \$40,000 for the depreciation fund.

The final budget does not address the renovation of the Meadow Vista Fire Station. Committee recommendations:

- I. Eliminate the Board stipend – annual saving of \$4,500
- II. Close a fire station during winter with a net savings of \$31,560
- III. Change health plan provider with a potential savings of \$35,000

These recommendations do not directly affect the salaries of the full-time personnel which have been frozen for the past 5 years. The Committee recommended adopting the budget as presented with possible modifications in the future. Chief Gow recommended delaying any reduction in staffing for as long as possible as it would have a long lasting effect on part-time personnel and a drastic impact on response times. The State still owes the district over \$70,000 and the Winchester loan will expire next month. The vehicle accident recovery program has recouped \$4,000 this year. Mrs. Campbell-Stuart offered to finance station signs indicating the level of staffing. Motion made and seconded and then amended to include the removal of the Director's stipend, to adopt the Final Budget for fiscal year 2012-2013 with the change. Motion passed unanimously. (Lofrano/Tresidder).

g. Potential change in district's health benefits carrier:

Staff is still collecting information. The new plan is based on number of dependents and not by age.

h. Winchester Loan Payment: Nothing new to report

i. S-SV EMS Agency and AMR response times: No report

j. Approval of the expenses of \$127,037.89 for August 2012:

Motion made and approved by all to accept the expenses in August 2012. (Johnson/Lofrano).

k. Adjourn to Closed Session; Govt. Code 54957.6(a) Labor negotiations: Board to discuss Memorandum of Understanding

Regular meeting adjourned at 8:12 pm and reconvened at 8:46 pm. Director Hills reported that direction was given to the negotiating team.

8. Directors' comments:

a. Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.

Chief Gow's meeting with the Governor has been cancelled.

A lawsuit has been filed against the State Fire Fee.

b. Request items for inclusion in subsequent meetings, or request a special meeting:

The Board will meet in Closed Session at next month's regular meeting at 6:30 pm to discuss the MOU.

c. Reminder of next Board meeting:

Next regular Board meeting: Wednesday October 3, 2012 at 6:30 pm. at St. 84.

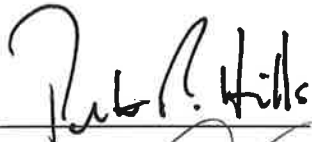
9. Adjournment:

Motion made and approved by all to adjourn the meeting at 8:50 p.m. (Johnson/Lofrano)

Respectfully submitted by: 
Gill Lofrano, Office Manager

Approved by:

Kelly Fulfer 

Peter Hills 

Gary Johnson 

Fred Lofrano 

Bret Tresidder 