

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING; July 6, 2016

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 7:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None

Staff in attendance: Chief Gow, District Manager Lofrano, Captain Wood

2. Agenda approval:

The posted agenda was approved. (Lofrano/Harvey)

3. Approval of the minutes:

Director Harvey amended the minutes to reflect his suggestion that Foresthill should pay \$70,000 to cover half of the Chief's salary and benefits under item 7e. With this change, the minutes for the regular meeting on June 1, 2016 were approved. (Lofrano/Wright).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): Director Hills received an email from Board President Reams of Foresthill FPD. A Foresthill Board member wants to continue the discussion of the Administrative Services agreement until the August meeting. This will leave Foresthill out of contract for July. There is a 30-day clause to get out of the contract. Director Hills contacted counsel about the participation of Foresthill FPD in the fire recruitment process for the new chief. Director Hills will attend the Foresthill Board meeting tomorrow night to answer any questions.

6. Information items:

a. Chief Gow's report:

- 93 calls for June. There was a complaint about an extended response time of 20 minutes to a CPR call at the Winchester Country Club. The reporting party used a cell phone which went to CHP in Sacramento. This delayed our dispatch from Placer County. Placer Dispatch has alternative emergency # 530-823-4411.
- The damage to Engine 86 is estimated at \$45,000. Captain Lippold's son ran into the engine. The repair will take 4 to 6 months.
- We have a buyer for the reserve engine.
- Chief Gow is dealing with an overtime dispute and a narcotics issue at Foresthill. The claims were investigated by Director Reams and a Paramedic from AMR and everything was in order. Foresthill's lawyer is sending an investigator. Foresthill's preliminary budget is \$200,000 in the red; strike team reimbursements were not included and ambulance revenues have been decreased. Last year's budget is about \$30,000 in the black. Foresthill is doing OK.
- The Consultant of the Placer County study met with OES. The Supervisors have not seen the study. The Special district Fire Chiefs are meeting with the Cal Fire Chief to

discuss plan "B". The Directors group is meeting at the end of the month. Supervisor Weygandt met with Director Reams and Chief Gow. The Supervisor believes that the districts should be self-funded but he is willing to discuss options if the districts fail. Several years ago, Newcastle FPD passed a measure to build a fire station. They negotiated with Placer County for a loan to start building. Penryn and Newcastle have a joint agreement for administrative services. Chief Bettencourt from South Placer gave a presentation to provide services for Penryn and Newcastle but this involved closing one of the stations. The Newcastle station was "browned out" 20 days in May. Penryn cancelled the contract for administrative services with Newcastle. Two Newcastle Board members resigned. The Placer County Auditor/Controller subsequently pulled the offer of a loan to build Newcastle's fire station. The Newcastle Board is fragmented.

- Colleen Lewis is ready to get the Auxiliary back up and running.
- Captain Nelson returned from strike team duties.

Captain Wood's Association report:

- Made \$1,700 on Pioneer Day – all the tri-tip was sold.

7. Discussion and Action Items:

a. Adopt Resolution No. 2016-004 approving the Placer County 2016 Local Hazard Mitigation Plan (LHMP):

The County updated the study on potential disasters and hazards. Approving the update is a condition for FEMA programs and funding. Motion made and approved unanimously to adopt Resolution No. 2016-004 approving the Placer County 2016 LHMP. (Lofrano/McCray).

b. Staff recommendation to pre-pay Cal PERS unfunded liability contributions:

Motion made and passed unanimously to pre-pay the Cal PERS unfunded liability contributions for fiscal year 2016-2017 for a savings of \$2,316.16. (Harvey/Wright).

c. Biennial Review of the Conflict of Interest policy requested by Placer County:

Motion made and passed unanimously that no amendments were required to the district's Conflict of Interest policy. (Lofrano/Wright).

d. Discussion on the Succession Plan and process for hiring a new Fire Chief:

Director Hills reported that, upon legal advice, discussion of fire chief recruitment can occur in Closed Session. An ad-hoc committee can work with a consultant and report in closed session. All actions must be reported in open session. Staff were tasked to draft a request for qualifications for recruitment services. Consensus of the Board was to put a Closed Session on the agenda for August and appointment of the Fire Chief Recruitment committee in open session.

e. Discussion on Funding Sources, additional data for County and Election in 2017:

Discussed under Chief Gow's report.

f. Discuss the goals of the district for the upcoming year:

1. Increase funding
2. Recruitment of Fire Chief

g. Budget update and approval of expenses in June 2016:

A new cylinder head was put in Engine 84. Motion made and passed unanimously to accept the budget update and the expenses for June. (Lofrano/Wright).

8. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

The new brush rig will be in service in a couple of weeks and the Type 1 in service in a month.

b. *Request items for inclusion in subsequent meetings, or request a special meeting:*

Director Harvey requested to change the day and time of the Board meetings. This will be included on next month's agenda.

c. *Reminder of next Board meeting: Wednesday, August 3, 2016 at 7 p.m.*

9. Adjournment:

Motion made and approved by all to adjourn the meeting at 8:25 pm.

Respectfully submitted by: 
Gillian Lofrano, Board Secretary

Approved by:

Alex Harvey _____

Peter Hills _____

Fred Lofrano _____

Russell McCray _____

Mark Wright