

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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(530) 878-0405 Fax (530) 878-0959
www.placerhillsfire.org



Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING; July 26, 2017

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None

Staff in attendance: Chief Gow, Chief Kushen, District Manager Lofrano, Battalion Chief Nelson and District Counsel Sue Schoenig.

2. Agenda approval:

Closed Session was moved to the first item on the agenda. The amended agenda was approved. (Wright/McCray)

3. Approval of the minutes:

Motion made and passed by all present to accept the minutes of the regular meeting on June 28, 2017. (Harvey/Wright).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None

7a. The regular meeting was adjourned. The Board, Chief Kushen and Attorney Schoenig went into Closed Session: Conference with Legal Counsel – Anticipated Litigation Government Code § 54956.9(d) (2) Significant Exposure to Litigation: 1 Case.

The regular meeting reconvened at 6:45 pm. Director Hills reported that no action was taken in Closed Session.

6. Information items:

a. Chief Kirk Kushen's report:

- Chief Kushen reported several significant incidents: Semi-truck fire at Clipper Gap/Placer Hills on ramp. Chief Kushen was first on scene at the "Bridge" wildfire in Clipper Gap which had difficult access and considerable potential. Chief Kushen also assisted on the "Stagecoach" wildfire in Auburn. Placer Hills and Foresthill engines were deployed on a strike team to the Winters fire. They were re-assigned to the Garza fire and finally to the Detwiler fire in Mariposa County. They should be demobilized in the next couple of days. The water tender was dispatched to a fire in Nevada County.
- The construction and site preparation for Newcastle's new fire station is out to bid. Discussed re-drawing the plans for the new station. The Newcastle Board approved a new Heating and AC unit for the current fire station.
- Foresthill's funding measure failed. They are discussing cost savings options and potential station closures. Possible savings with Duty coverage plan. Looking at selling older engine and purchasing new one with reserves.

- Placer Hills' budget is in line. Overtime costs are due to strike teams, 4850 time and an employee resignation. Potentially significant savings with the proposed duty coverage plan.
- Chief Kushen met with Supervisor Holmes and discussed consolidations. Scheduling another meeting with the Supervisor and Director Hills.
- Foresthill Director Reams realizes the importance of continuing their contract with Placer Hills.
- Chiefs Kushen and Nelson met with Auburn City Chiefs Carlisle and McCardle regarding the duty coverage plan which will start August 1, 2017. Considerable savings with Captain McCarthy no longer covering the duty. Hopefully Foresthill will be able to provide a Battalion Chief.

Battalion Chief Nelson's report and Association report:

- Local 3800 will have a soda booth at the Nevada County Fair next month.

7. Discussion and Action Items:

b. Policy Change; Volunteer Intern Program:

"Volunteer" was removed from the policy. Motion made and approved unanimously to accept the amended policy. (Lofrano/Harvey)

c. Policy Change; Battalion Chief Job Description:

Slight changes made to the physical demands and working conditions. Motion made and approved by all to accept the amended policy. (McCray/Wright).

d. Promotion of Captain Nelson to Battalion Chief:

Chief Kushen and the Board congratulated Battalion Chief Nelson on his promotion. It is a significant step for our department. Retired Fire Chief Gow performed the badge pinning ceremony.

e. Agreement with Fire Recovery USA LLC and Resolution No. 2017-04 Implementing the Program and Charging average "Billing Levels":

Motion made and passed unanimously to approve the Agreement with Fire Recovery USA LLC. (Lofrano/McCray). Motion made and passed by all to adopt Resolution 2017-04 implementing the program to charge average "billing levels" for the deployment of the fire district's services rendered in the Placer Hills Fire District. (Lofrano/Harvey). All Placer County residents are exempt from these charges. There was some discussion on charging for plan checks and inspections.

f. Budget update and Approval of Expenses:

Motion made and passed unanimously to approve the budget update and the expenses of \$119,883.47 for the period of July 1 through July 25, 2017. (Wright/McCray).

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director Hills brought up the annexation of the Upland Fire Department into San Bernardino County Fire and how important it is to pick the parent agency.

b. *Request items for inclusion in subsequent meetings, or request a special meeting:*

Schedule a Finance Committee meeting.

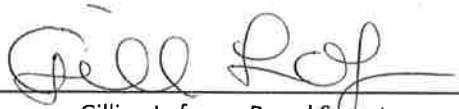
Closed Session on next month's agenda to address Labor negotiations.

c. *Reminder of next Board meeting: August 23, 2017 at 6 pm.*

9. Adjournment:

Motion made and approved unanimously to adjourn the meeting at 7:35 pm.

Respectfully submitted by: _____



Gillian Lofrano, Board Secretary

Approved by:

Alex Harvey _____

Peter Hills _____

Fred Lofrano _____

Russell McCray _____

Mark Wright