

# BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT  
P.O. Box 350, Meadow Vista, CA 95722  
(530) 878-0405 Fax (530) 878-0959  
www.placerhillsfire.org



Alex Harvey  
Peter Hills  
Gary Johnson  
Stephanie Stuart  
Bret Tresidder

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## MINUTES OF THE REGULAR MEETING; JUNE 5, 2013

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 7 p.m.

Directors in attendance: Harvey, Hills, Johnson, Stuart and Tresidder.

Staff in attendance: Chief Gow, District Manager Lofrano, Capt. Nelson and Eng. Chambers

Guests: Mr. Lofrano, Mr. McCray, Mr. Stuart and Mr. Negri of Lifetime Solar.

2. Agenda approval:

The posted agenda was approved. (Johnson/Harvey).

3. Approval of the minutes:

The minutes of the regular meeting on May 1, 2013 were approved as written. (Harvey/Tresidder).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None.

6. Information items:

a. *Fire Chief Ian Gow's report*

- Busy month with multiple calls at the same time.
- The Fire Chiefs are reviewing the county's Communications plan. Both Cal Fire and Placer have been assigning separate tac nets for the same incident. Chief Bettencourt, South Placer Fire is working on this issue.
- Higgins Fire Department lost their ballot measure.
- Sutter Auburn Faith Hospital still has to sign the contract for the clinical rotation for the EMT class.
- A vial of morphine came up missing in the engine's double locked system. This is a serious issue and could lead to the Sheriff and FDA getting involved. After many hours of research, Chief Gow and Captain Nelson discovered that a vial was used on a walk-in medical at Station 84 and both the medic and Captain remembered that they had not restocked the drug box after the incident.
- The dead tree will be taken down at Station 84.
- The old Kenwood radios need to be replaced in the engines as they cannot be upgraded to current standards. This will cost approximately \$6,000 and will be budgeted from the equipment replacement account.
- Chief Gow spent about 15 hours revising the routes for the DMV drive test. DMV was holding some licenses until this was completed.
- Staff updated the structure turnout specifications; going to black turnouts. There is a cost savings of \$200 per set.
- Chief Gow and Chief Paulus (Colfax City and Cal Fire) developed procedures to follow for a mass casualty shooting. Chief Gow will be attending an FBI class in Auburn. Tactics changed after the Chechen school massacre in Russia. On arrival,

law enforcement agents now try to take out the perpetrator(s). Director Stuart knows of grants available for training for such incidents.

- We have 2 or 3 volunteers graduating from the basic class. Interviewing 3 or 4 applicants for part-time positions.
- The Captains' responsibilities have increased due to the loss of the full-time positions but they are getting it all done.

b. Captain Nelson's report

- Captain Nelson is on the committee trying to get agencies to train on the same topic at the same time. The county's wildland refresher training (RT130) went well with many district members participating.
- We sent a Strike Team Leader Trainee and an engine on a strike team for 5 days.
- Pioneer Day was a great success although some kids did push over the porta-potties before the event.
- Awards night was great fun and enjoyed by all.
- Captain Nelson is on the peer review committee for strike team qualifications. He is also on the Executive Board for the union which meets quarterly.

d. The negotiating team met with the union.

7. Discussion and Action Items:

a. *Solar system presentation:*

Director Harvey introduced Pete Negri of Lifetime Solar. Mr. Negri presented his proposals for solar systems at Station 84 and 86. Director Tresidder was concerned about the additional strain to the budget. The Board decided to hold off at this time.

b. *Adoption of the Preliminary Budget for Fiscal Year 2013-2014 :*

The Finance Committee met. The 10-year projection for the reserve funds shows the district is in a bad position. Director Hills reported that the district cannot fill the full-time positions or increase salaries and benefits for permanent staff. The cost savings from the health benefits and the repayment of the Proposition 1A monies has extended the reserves of the district for one year. The cost of a special election is not in the budget and the remodel of Station 84 upgrade has not been addressed in the long range plan. Staff has made every effort to reduce the vehicle depreciation schedule to the bare minimum. Director Stuart felt that it would be prudent to look at the salaries of both contractual and non-contractual employees. Board felt that it would be unwise to go back to an election before the State Fire fee has been resolved. It was decided to continue special election discussions as a monthly agenda item. Mr. Lofrano suggested developing structured presentations for local organizations for a future measure in 2 or 3 years. Motion made and passed unanimously to adopt the Preliminary Budget for Fiscal Year 2013-2014 with a cost of living increase for the Benefit Assessments. (Johnson/Stuart).

c. *Resolution 2013-05 requesting collection of charges on tax roll:*

Motion made and passed unanimously by roll call to adopt Resolution 2013-05.

d. *Budget update and approval of expenditures for May 2013 of \$114,649.28:*

Motion made and approved unanimously to accept the budget update and the expenditures for May 2013. (Tresidder/Harvey)

- e. *Adjourn to Closed Session; Govt. Code 54957.6(a) Labor Negotiations; Board to discuss Memorandum of Understanding:*

The Board went into closed session at 8:45 p.m. The regular meeting was re-convened at 9:24 p.m. Director Hills reported that the negotiating team was given direction.

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

Director Hills noted that the district's workers compensation insurance company will be meeting later this month. They will be discussing a possible rebate.

- b. *Request items for inclusion in subsequent meetings, or request a special meeting:*

Director Stuart requested discussion on grants to be included on the July agenda.

- c. *Reminder of next Board meeting:*

Next regular Board meeting: **Tuesday, July 2, 2013** at 7 p.m. at Station 84 due to Independence Day celebrations.

c. Adjournment:

Motion made and approved by all to adjourn the meeting at 9:30 p.m.

Respectfully submitted by: \_\_\_\_\_

  
Gillian Lofrano, District Manager

Approved by:

Alex Harvey



Peter Hills



Gary Johnson



Stephanie Stuart



Bret Tresidder

