

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING; February 28, 2018

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None.

Staff in attendance: Chief Kushen, Battalion Chief Nelson and District Manager Lofrano

2. Agenda approval:

The District's attorney was not available for a "closed session". She is available for a special meeting on March 14, 2018. The agenda was approved as posted. (Wright/McCray)

3. Approval of the minutes: The minutes of the regular meeting on January 24, 2018 were approved as presented. (Harvey/Wright).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): School kids sent thank you letters for our efforts on the Thomas fire.

6. Information items:

a. *Chief Kirk Kushen:*

- We have run 196 calls to date this year with an average response time of 7 minutes 57 seconds. All agencies were on a conference call with OES preplanning for the upcoming winter storm. We have extra staffing available if required.
- We are part of a regional grant for SCBAs. We are using a grant writer to submit a regional grant for a Fire Prevention Officer, an assistant, a vehicle and computers to create a fire prevention program for Placer Hills, Foresthill and Newcastle fire districts.
- Foresthill's Station 88 was closed indefinitely on February 25, 2018. There was a lot of media exposure with Chief Kushen on TV.
- Chief Kushen thanked the Board for approving the Battalion Chief's position and the hiring of the additional Captain. There is a new division of labor and improved operations. Staff is working on next year's fiscal year budget with additional accounts to better define the expenditures.

b. *Association Report by Engineer Sutherland:*

- Meadow Vista Lions Club is partnering with the Association and will be holding their car show on Pioneer Day. Working on Food Truck vendors and breweries for Pioneer Day.
- Engineer Sutherland presented retired Fire Chief Ian Gow a leather helmet award in appreciation of his outstanding service to our communities.

c. *Local 3800 report by Chief Nelson:*

- Chief Nelson thanked the Board for the productive negotiations. He introduced Captain Slusher who is the new shop steward. The Board recognized Chief Nelson's several years of participation in the negotiation process.
 - d. *Northern California Special Districts Insurance Authority report:*
 - Director Hills attended the NCS DIA quarterly meeting. Our costs will be going up. They discussed raising the excess liability. There will be no dividend for the second installment. Director Hills offered to host the June meeting at Station 84.
7. Discussion and Action Items:
- a. Ratification of Captain Palombi's promotion:

Captain Palombi was sworn in by Chief Kushen. Captain Palombi's Mom pinned his badge and collar brass. Everyone congratulated Captain Palombi. Chief Kushen was appreciative that the Board approved this position.
 - b. Approval of Policy #3-0081 Longevity Pay Incentive:

Motion made and passed unanimously to approve Policy #3-0081 Longevity Pay Incentive. (Lofrano/Wright).
 - c. Approval of surplus obsolete equipment:

Motion made and approved unanimously to surplus 61 sets of turnouts and 26 pieces of wildland gear. (Lofrano/McCray). Gear to be donated or given to the Association.
 - d. Update of the Fire Districts' Financial Stability Task Force:

The Task Force draft report version 7 has been discussed at the Board meetings of Foresthill, Penryn and Newcastle. Retired Chief Gow has submitted a separate and modified report which excludes the funding sources to the CEO's office. The CEO likes this modified report. The closure of Foresthill's fire station adds credence to the report. The Task Force discussed media outreach. Director Hills is creating a PowerPoint presentation to share at community meetings. Director Reams feels that his Foresthill community is motivated to pass a funding measure. It was noted that if the gas tax is rescinded the State Fire Fee would be reinstated. Director Hills and Retired Chief Gow were thanked for their extensive efforts on the Task Force.
 - e. Approval of the budget update and the current expenses:

Motion made and passed unanimously to approve the current expenses and budget update as of February 23, 2018. (Lofrano/Harvey).
8. Directors' comments:
- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

The Task Force presentation will be given at the MV MAC meeting in April.
 - b. *Request items for inclusion in subsequent meetings, or request a special meeting:* A Special Meeting for Conference with Legal re Litigation was scheduled for March 13, 2018 at 6 pm.
 - c. *Reminder of next Board meeting:* March 28, 2018 at 6 pm.

9. Adjournment:

There being no further business, the meeting was adjourned at 7:19 pm.

Respectfully submitted by: _____

Gillian Lofrano, Board Secretary

Approved by: _____