

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT

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www.placerhillsfire.org

MINUTES OF THE SPECIAL MEETING; February 27, 2014

1. Call to order; Flag salute; Roll call:

Director Hills convened the special meeting at 6:30 p.m.

Directors in attendance: Harvey, Hills, Stuart, Tresidder and Wright.

Staff in attendance: Chief Gow, District Manager Lofrano, Captains McCarthy, McKinney and Nelson, Engineer Wood.

Guests: Directors Elliot and Reams, Fire Marshal Kirk, Captain Johnson, Mr. Jeffries, Mr. Lofrano, Mr. McCray, Mr. & Mrs. Proctor, Mr. & Mrs. Slusher, Mr. Stillian and Mr. Stuart

2. Agenda approval:

The agenda was approved as posted. (Harvey/Tresidder).

3. Public Comment: None.

4. Discussion and Action Item:

a. *Foresthill FPD's Board of Directors' request for interim Chief and Administrative Services:*

Foresthill FPD requested interim Chief and Administrative Services due to the resignation of Fire Chief Dowling. Directors Harvey and Hills prepared a formal agreement for interim services for the term of March 5, 2014 through June 30, 2014. (The Foresthill FPD Board meets on March 4, 2014). The agreement outlined the scope of duties, \$16,000 fee for services and sharing of fire prevention and EMS services. Director Hills reported that there are several agencies in the area already sharing administrative services and it is important to have neighboring agencies in good standing. The draft agreement has been approved by the district's insurance carrier. Director Stuart noted that there has been no written request from Foresthill FPD. It is difficult to estimate the time and cost impact to the district without firsthand experience. Director Tresidder said that his liability and exposure concerns were covered in the agreement and that it seems mutually beneficial to both departments. Chief Gow noted that there would be no additional insurance costs. Fire Chief Gow's current contract expires on May 31, 2014. Director Stuart stated that the agreement for services should end at that time. Director Hills will contact district counsel to add the appropriate language in the event the Chief's contract is not renewed. Some legal costs have been incurred with the draft agreement but the homework has been done for a long term contract if it is needed. Director Wright would like a record kept of actual costs incurred for both districts. Chief Gow will make a report at the regular monthly meetings. Motion was made and passed unanimously to approve the agreement for Chief and Administrative services with Foresthill Fire Protection District with the proviso that the language relating to the Chief's expiring contract will be included. (Tresidder/Stuart).

5. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

b. *Request items for inclusion in subsequent meetings, or request a special meeting:*
Director Stuart requested that the Chief's contract and evaluation be on next month's agenda. Director Stuart also requested Local 3800's invitation to Board members to Fire Ops 101 – experiencing the job of a firefighter for a day.

c. *Reminder of next Board meeting:*
Tuesday, March 11, 2014 at 7 p.m. at the Meadow Vista Fire Station.

6. Adjournment:

Motion made and approved by all to adjourn the meeting at 7:20 p.m. (Tresidder/Harvey).

Respectfully submitted by: _____
Gillian Lofrano, District Manager

Approved by:

Alex Harvey _____ Peter Hills _____

Stephanie Stuart _____ Bret Tresidder _____

Mark Wright _____