

BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT
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www.placerhillsfire.org



Alex Harvey
Peter Hills
Fred Lofrano
Russell McCray
Mark Wright

MINUTES OF THE REGULAR MEETING; October 26, 2016

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 6:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None

Staff in attendance: Chief Gow and District Manager Lofrano.

2. Agenda approval:

The posted agenda was approved. (Lofrano/Wright)

3. Approval of the minutes:

The minutes for the regular meeting on September 28, 2016 were approved. (Harvey/McCray).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None

7. b. Firefighter Craig's promotion to Engineer:

Chief Gow introduced Firefighter Kelley Craig and recommended his promotion to Engineer. FF Craig completed the requirements for engineer in 6 months. Engineer Craig's father pinned his badge. Everyone congratulated Engineer Craig.

6. Information items:

a. Chief Ian Gow's report:

- Former members Bob Aldridge and Tom Kendall recently passed away. Tom Kendall surveyed most of Meadow Vista.
- Staff is working on technology to tie the fire departments together. More to follow.
- California City did not want to purchase the E-One engine. Both old E-one engines will be sold at auction.
- Two new paramedics have been hired. This will help offset the overtime costs.

b. Firefighters Association Report by President Wood:

- Awards dinner was a great success – everyone had a good time
- Scheduling a family Christmas party tentatively for December 10.

d. NCPF Local 3800 Report by Captain Nelson:

- Executive Board meeting to be held soon.

7. Discussion and Action Items:

a. Contract for Recruitment Services for a New Chief:

Directors Hills and Lofrano reviewed 5 excellent proposals. They recommended the proposal from Crabtree Consulting who focuses on smaller districts and was the only company to include assistance with the new Chief's contract. Mr. Crabtree's company

conducts the initial interviews. Foresthill and Newcastle Board representatives could possibly sit in on these interviews. Motion made and passed unanimously to award the contract for Fire Chief Recruitment services to Crabtree Consulting. (Harvey/Wright).

c. and d. Administrative assistance for Foresthill and Newcastle fire departments:

Directors Hills and McCray met with the Board representatives from both Foresthill and Newcastle. Both agreements were restructured by our district's attorney. Newcastle approved their draft agreement last week and have scheduled a special meeting to re-approve the amended contract. Director Hills reported that Foresthill had concerns about not being able to pay for the services next fiscal year if their funding measure did not pass. They were also concerned about the duty chief costs. As a compromise, Foresthill will pay the new monthly cost of services beginning January 1, 2017 and their contract ends on June 30, 2017. Termination has been amended to 90 days. Foresthill has not reviewed the legally corrected agreement and addendum. Motion made and passed unanimously to approve the agreements for Foresthill and Newcastle Fire Districts with the contingency that the respective Boards approve the amended agreements as presented. (Wright/McCray).

e. Discussion on Funding Sources, additional data for County and Election in 2017:

The Placer County Fire Service Study by Citigate has been scrapped. Jenine Windeshausen, Placer County Treasurer/Tax Collector will give a fire services presentation at the Board of Supervisor's meeting on November 8, 2016 and will ask for funding for an election and a consultant. Placer County Executive staff will meet with the Fire Board Presidents. We will need discussion on what fee is required.

f. Budget update and approval of expenses from Sept. 23 through Oct. 21, 2016:

We are over budget in overtime expenses. Motion made and passed unanimously to accept the budget update and the expenses for the above period. (McCray/Harvey).

8. Directors' comments:

- a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*
- b. *Request items for inclusion in subsequent meetings, or request a special meeting:*
- c. *Reminder of next Board meeting: Next month's meeting was rescheduled to November 21, 2016 at 6 pm. instead of Thanksgiving eve. The meeting for December will be determined at the November meeting.*

Peter and Sam Hills will have a reception for Chief Gow on December 17, 2016.

9. Adjournment:

Motion made and approved by all to adjourn the meeting at 7:15 pm.

Respectfully submitted by:



Gillian Lofrano, Board Secretary

Approved by:

Alex Harvey _____

Peter Hills _____

Fred Lofrano _____

Russell McCray _____

Mark Wright