

# BOARD OF DIRECTORS

PLACER HILLS FIRE PROTECTION DISTRICT  
P.O. Box 350, Meadow Vista, CA 95722  
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[www.placerhillsfire.org](http://www.placerhillsfire.org)



Alex Harvey  
Peter Hills  
Fred Lofrano  
Russell McCray  
Mark Wright

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## MINUTES OF THE REGULAR MEETING; January 6, 2016

1. Call to order; Flag salute; Roll call:

Director Hills convened the regular meeting at 7:00 p.m.

Directors in attendance: Harvey, Hills, Lofrano, McCray and Wright.

Directors absent: None.

Staff in attendance: Chief Gow, District Manager Lofrano and Captain Yee.

2. Agenda approval:

The agenda was approved as posted. (McCray/Harvey)

3. Approval of the minutes:

The minutes for the regular meeting on December 2, 2015 were approved. (Harvey/McCray).

4. Public Comment: None.

5. Correspondence (not covered in Agenda items below): None

6. Information items:

a. Fire Chief Ian Gow's report:

- The district ran 993 calls in 2015. This is almost a record number of incidents in one year. There was an extended animal rescue from the Dog Bar canal. Engineer Beals was lowered down 15 feet to rescue the dog off a ledge. He may also have adopted the dog! Staff responded to a chimney fire with heavy smoke coming from the eaves. The house and belongings were saved.
- Captain Yee and staff are remodeling the meeting room at Station 84.
- Two employees are out on job related injuries. One with a knee injury will be out 3 to 4 months and the other with a broken wrist will be out for 6 weeks.
- Collected \$3,500 from the vehicle accident/fire cost recovery program in 2015.
- Colleen Lewis is on a personal leave from the Auxiliary due to her husband's health.

7. Discussion and Action Items:

a. Board Officers Election and review of Committee Responsibilities:

Motion made and approved by all to continue the same Officers and committee responsibilities as before. (Harvey/Lofrano). Director Hills requested discussion on long and short term goals be placed on next month's agenda.

b. Placer LAFCO Alternate Special District Representative ballot:

Motion made and approved unanimously to endorse Director Harvey for the LAFCO position. (Wright/McCray).

c. Approval of the Audit for Fiscal Year 2014-2015 prepared by R Johnson, CPA:

Director Hills complimented staff on a clean audit. He noted that the reduction of the district reserves was due to the purchase of the new Type 1 fire engine. Staff will contact

the Cal PERS actuary to give a presentation at next month's meeting. Motion made and approved unanimously to accept the audit for Fiscal Year 2014-2015 as presented by Robert Johnson Accountancy. (Harvey/McCray).

d. Consider and Approve new contract for services with Robert Johnson Accountancy for next 3 years:

Motion made and approved unanimously to accept the 3 year contract proposed by Robert Johnson Accountancy. (Wright/Lofrano).

e. Approval of Lease/Purchase Financing Agreement with Leasing 2 Inc. for Type 3 engine:

Motion made and accepted to adopt Resolution No. 2016-001, approving a lease-purchase agreement for 5 years (option 1), with Leasing 2, Inc. for the acquisition of a Type 3 brush engine manufactured by HME, Inc. (McCray/Wright).

f. Discussion on the District's Unfunded Liability Obligation with PERS:

Staff will schedule a presentation at next month's meeting by the Actuary from Cal PERS.

g. Discussion on Funding Sources and Placer County's Consolidation Study:

The district's Chiefs and representatives met before the holidays. They discussed a consistent response to the consultant and the lack of interest to go back to the public for funding. Placer County has proposed a road tax for a future election. Penryn's Fire Chief has drafted a letter to his constituents calling out the County and demanding Proposition 172 monies. Foresthill is still actively looking at a ballot measure for additional funding. Foresthill's Board may approve hiring a consultant to conduct a survey on the feasibility of such a measure. South Placer and Loomis are still looking at consolidation. Penryn is using reserves to fund salaries. There was some discussion on the benefit of conducting a joint survey with Foresthill. Director Hills and Chief Gow will be meeting with the consultant for the study next week.

h. Budget update and approval of expenses in December 2015:

Medical expenses are over due to the annual defibrillation service. Motion made and passed unanimously to accept the budget update and expenses for December. (McCray/Lofrano).

i. Adjourn to Closed Session; Govt. Code Section 54957.6 (a) Labor Negotiations:

The public meeting was adjourned at 8:00 p.m. and the Board went into closed session.

The public meeting reconvened at 8:17 p.m. Director Hills reported that the Board approved unanimously the Memorandum of Understanding with the Nevada County Professional Firefighters, Local 3800.

j. Approval of MOU with NCPF, Local 3800:

Motion made and approved unanimously to accept the MOU by and between the fire district and Nevada County Professional Firefighters, Local 3800 for the term of January 1, 2016 to December 31, 2017. (Harvey/Wright).

k. Policy revision; Strike Team policy amendment:

Chief Gow reported that the procedure for staff notification was updated and language was changed for the full-time engineer. Both changes have been approved by the union.

Motion made and approved unanimously to accept the changes as presented. (Lofrano/McCray).

8. Directors' comments:

a. *Report on activities of interest to the District which the Director is engaged in or is considering. No action will be taken on these items at this meeting.*

b. *Request items for inclusion in subsequent meetings, or request a special meeting:*

Agenda items for next month:

- Goal setting for 2016.
- Closed session for unrepresented and contractual employees.

c. *Reminder of next Board meeting:*

February 3, 2016 at 7 p.m. at the Meadow Vista Fire Station.

9. Adjournment:

Motion made and approved by all to adjourn the meeting at 8:30 p.m.

Respectfully submitted by:   
Gillian Lofrano, Board Secretary

Approved by:

Alex Harvey \_\_\_\_\_

Peter Hills \_\_\_\_\_

Fred Lofrano \_\_\_\_\_

Russell McCray \_\_\_\_\_

\_\_\_\_\_  
Mark Wright